



## CAMBRIDGESHIRE POLICE AND CRIME PANEL

**WEDNESDAY 20 MARCH 2019, 2.30 PM**  
**Civic Suite 1B - Huntingdonshire District Council**  
Contact – jane.webb@peterborough.gov.uk, 01733 452281

### AGENDA

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*\*Members of the public wishing to submit questions or a statement to the Panel can do so by contacting the secretariat no later than 12 noon on the third working day following the publication of the meeting agenda. Further details can be found within paragraph 7, Public Participation within the rules of procedure: [Rules of Procedure](#)*



### Membership

Councillors: A Ali, N Massey, R Brown, D Connor, S Tierney, C Daunton, C Hogg, D Oliver, J Palmer, A Sharp, M Shellens,

### Independent Co-opted Members

Edward Leigh (Chairperson)  
Claire George

### Substitutes

Councillors: A Bond, H Masson, J Huffer, A Miscandlon, N Sandford, H Smith, L Ayres, M Howell, L Nethsingha, E Murphy

### Officer Support

Jane Webb, Peterborough City Council

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**MINUTES OF A MEETING OF THE CAMBRIDGESHIRE POLICE AND CRIME PANEL  
HELD AT HUNTINGDON DISTRICT COUNCIL  
ON 30 JANUARY 2019**

<b>Members Present:</b>	D Oliver (Vice-Chairperson), Councillors D Connor, N Massey, M Shellens, S Tierney, C Hogg, R Brown, C Daunton, H Masson, A Sharp, E Murphy and Claire George (Independent)	
<b>Officers Present:</b>	Jane Webb Fiona McMillan	Secretariat, Peterborough City Council Monitoring Officer, Peterborough City Council
<b>Others Present:</b>	Jason Ablewhite Nick Dean Dr Dorothy Gregson Matthew Warren Niki Howard	Cambridgeshire Police and Crime Commissioner Chief Constable, Cambridgeshire Constabulary Chief Executive, Office of the Police and Crime Commissioner Acting Chief Finance Officer, Office of the Police and Crime Commissioner Chief Finance Officer, Cambridgeshire Constabulary

**1. Apologies for Absence**

Apologies for absence were received from Edward Leigh and Councillor Ansar Ali. Councillor Murphy was in attendance as substitute for Councillor Ali.

**2. Declarations of Interest**

There were none.

**3. Minutes of the Confirmation Hearing held on 12 September and the Panel meeting held on 14 November 2018.**

The minutes of the Confirmation hearing held on 12 September 2018 were agreed as an accurate record.

The minutes of the Panel meeting held on 14 November 2018 were agreed as an accurate record.

**Fire Governance** – The Commissioner stated this was still ongoing between the Fire Authority and the Secretary of State but it was hoped this would be concluded before the end of April.

#### 4. Public Questions/Statements

No public questions or statements were received.

#### 5. Review of Complaints

None had been received.

#### 6. Precept Report 2019/20

The Panel received a report to notify them of the Cambridgeshire Police and Crime Commissioner's (the "Commissioner") proposed budget and precept for 2019/20 to enable them to review the proposed precept.

The Commissioner thanked those Members of the Panel that had attended the recent budget briefing held at the OPCC and presented the report to the Panel with Matthew Warren, Interim Chief Finance Officer of the OPCC.

The Panel made comment, asked questions and received responses from the Commissioner with regard to the Report, these included:

- a) The Commissioner explained that the most responses had been received from Huntingdon, not because there had been a specific push in that area, but because it was the largest area.
- b) The Panel welcomed the additional officers into neighbourhood policing, if the precept went through but asked if the position of deputy Commissioner would be reviewed within the budget. The Commissioner explained he could not carry out his job on his own and that the role of the deputy was a very effective one, bringing in external funding and representing the Commissioner in his absence.
- c) Panel Members discussed the proposed precept and considered dedicated neighbourhood policing teams and policing on the streets visible to the public was a great starting point, especially with the long term benefit these would also bring.
- d) The Chief Constable explained that communities and parish councils were currently responding in helping build up community resilience within neighbourhood policing; these included the new communities (Trumpington Meadows). Within these new communities, Police Officers have been linked with the schools and communities and have the opportunity to work within the school buildings further community resilience.
- e) Members asked if any of the extra 50 officers would go towards rural crime prevention to which the Commissioner stated this issue had actually decreased over the last year but would be reviewed by the Chief Constable. The Chief Constable explained officers would be placed based upon demand and risk and some would go into rural communities but Fenland were currently well served and had seen an 8.5% crime reduction.
- f) Members asked if there was an update on Parkside as to whether new accommodation had yet been found to which the Commissioner stated this was ongoing but would be announced by the end of next week.

#### ACTION

Following discussions the Panel **AGREED** to:

- **ENDORSE** the precept as proposed by the Commissioner
- **NOTE** the Commissioner's Draft Medium Term Financial Strategy (MTFS)

- **NOTE** the consequential variation to the Plan will be finalised after the decision on the precept and will be submitted to the Panel meeting on 13 March 2019.

### **Reasons for the decision**

The Panel considered that the proposed precept was acceptable and necessary for the continued provision of effective and efficient policing across the area covered by Cambridgeshire Constabulary.

## **7. Monitoring the Delivery of the Police and Crime Commissioner's Police and Crime Plan**

The Panel received a report to enable them to review the progress made against the key activities identified in the Police and Crime Commissioner's Police and Crime Plan.

Responses by the Commissioner to questions and comments from the Panel included:

- a) Members asked with the change in the future reporting of delivery against the Police and Crime Plan would the Panel still receive the RAG rated report to which the Commissioner responded stating the Panel would receive more information than previously received.
- b) Members asked if the Panel could receive a detailed report on County Lines to which the Commissioner stated that this could certainly be brought to a future meeting and include drugs, alcohol and criminal exploitation.
- c) The Commissioner stated that via Community Engagements he had carried out, the public had fed back that 96% felt very safe in the place they lived but wanted to see more police working on the streets.
- d) Members were concerned about the begging that was taking place in the area to which the Commissioner stated that aggressive begging was illegal and further powers could be used; he asked for any information regarding this issue to be forwarded to the police.

### **ACTION**

Following discussions the Panel **AGREED** to note the report.

The Police and Crime Panel also made the following recommendation for the Commissioner:

- A deep dive report on County Lines/Drugs & Alcohol to be brought to the panel at a future meeting

## **8. Decisions By the Commissioner**

The Panel received a report to enable it to review or scrutinise decisions taken by the Police and Crime Commissioner under Section 28 of the Police Reform and Social Responsibility Act 2011. The Panel was recommended to indicate whether it would wish to further review and scrutinise the decisions taken by the Police and Crime Commissioner taken since the previous Panel meeting.

### **ACTION**

The Panel **NOTED** the report and decisions that had been made by the Commissioner.

At this point the Police and Crime Commissioner and officers left the meeting.

## 9. Meeting Dates and Agenda Plan 2018-2019

The Panel received and noted the agenda plan including dates and times for future meetings.

<b>ITEM</b>	<b>ACTION</b>
<b>Review of Complaints</b>	Following discussions the Panel AGREED to note the report.
<b>Precept Report 2019/20</b>	Following discussions the Panel AGREED to: <ul style="list-style-type: none"><li>• ENDORSE the precept as proposed by the Commissioner</li><li>• NOTE the Commissioner's Draft Medium Term Financial Strategy (MTFS)</li><li>• NOTE the consequential variation to the Plan will be finalised after the decision on the precept and will be submitted to the Panel meeting on 13 March 2019.</li></ul>
<b>Monitoring the Delivery of the Police and Crime Commissioner's Police and Crime Plan</b>	Following discussions the Panel AGREED to note the report.  The Police and Crime Panel also made the following recommendation for the Commissioner: <ul style="list-style-type: none"><li>• A deep dive report on County Lines/Drugs &amp; Alcohol to be brought to the panel at a future meeting</li></ul>
<b>Complaints Reform – Police and Crime Commissioner's Role</b>	Following discussions the Panel AGREED to note the report.
<b>Decisions By the Commissioner</b>	The Panel AGREED to note the report and decisions that had been made by the Commissioner.
<b>Meeting Dates and Agenda Plan 2019-2020</b>	The Panel NOTED the forthcoming meeting dates.

CHAIRPERSON  
The meeting ended at 3:50pm



## REPORT OF THE CAMBRIDGESHIRE POLICE AND CRIME PANEL

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### RECOMMENDATION FOLLOWING CONSIDERATION OF THE REPORT FROM THE POLICE AND CRIME COMMISSIONER ON THE PRECEPT 2019/20

**Date of Notification:** 18 January 2019

**Date of Panel Meeting:** 30 January 2019

**Date of Report:** 1 February 2019

#### **Guidance**

This report provides the recommendation(s) made by the Cambridgeshire Police and Crime Panel in accordance with Part 3 of Schedule 5 of the Police Reform and Social Responsibility Act 2011. Its purpose is to outline the Panel's recommendations following its review of the proposed precept to be issued for 2019/20.

#### **Panel Meeting**

On 30 January 2019, the Cambridgeshire Police and Crime Panel reviewed the proposed precept for 2019/20.

#### **Decision**

In accordance with the Police Reform and Social Responsibility Act 2011 and following consideration of the information submitted to it, the Panel **AGREED** to **ENDORSE** the precept proposed by the Commissioner.

#### **Reasons for the Decision**

The Panel considered that the proposed precept was acceptable and necessary for the continued provision of effective and efficient policing across the area covered by Cambridgeshire Constabulary.

#### **Terms of Reference**

The Police Reform and Social Responsibility Act 2011 requires the Police and Crime Panel to review the proposed precept notified to it and make a report to the Commissioner on the proposed precept.

Signed...*Councillor David Oliver*

Date...1 February 2019

**Vice-Chairman of the Cambridgeshire Police and Crime Panel**

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Edward Leigh  
Chair  
Cambridgeshire Police and Crime Panel  
c/o Jane Webb  
Peterborough City Council

By email: [jane.webb@peterborough.gov.uk](mailto:jane.webb@peterborough.gov.uk)

1<sup>st</sup> February 2019

Dear Edward

I refer to the Cambridgeshire Police and Crime Panel's (the "Panel") report dated 1<sup>st</sup> February 2019 entitled "Recommendation following consideration of the report from the Police and Crime Commissioner on the precept 2019/20".

As the Panel will be aware under the Police Reform and Social Responsibility Act 2011 (the "Act"), I have a statutory duty to respond to the Panel's recommendations. Therefore, this letter acts as my formal response in accordance with section 5(6) of the Act in respect of the Panel's recommendation report on the precept.

I note that the Panel has agreed to endorse my proposals and the Panel's reasons for their decision.

I would like to thank the Panel for their support of my precept proposal.

Yours sincerely,



Jason Ablewhite  
Police and Crime Commissioner for Cambridgeshire and Peterborough

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<b>CAMBRIDGESHIRE POLICE AND CRIME PANEL</b>	<b>Agenda Item No. 5</b>
<b>20 FEBRUARY 2019</b>	<b>Public Report</b>

**Report of: Jane Webb, Secretariat, Peterborough City Council**

Contact Officer(s) – Jane Webb

Contact Details – jane.webb@peterborough.gov.uk

**REVIEW OF COMPLAINTS**

**1. PURPOSE**

1.1 To update the Cambridgeshire Police and Crime Panel on complaints received against the Commissioner or his Deputy.

**2. RECOMMENDATIONS**

2.1 To note the details of this report.

**3. TERMS OF REFERENCE**

3.1 This report discharges the responsibility for the panel to have an overview of complaints made against the Commissioner or his Deputy.

**4. BACKGROUND**

4.1 Regular quarterly update to the panel on any complaints received for investigation.

**5. KEY ISSUES**

5.1 During the course of this reporting period there were no complaints made against the Commissioner or his Deputy.

**6. IMPLICATIONS**

6.1 None

**7. CONSULTATION**

7.1 None

**8. NEXT STEPS**

8.1 N/a.

**9. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 *None*

**10. APPENDICES**

10.1 *None*

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<b>CAMBRIDGESHIRE POLICE AND CRIME PANEL</b>	<b>Agenda Item No. 6</b>
<b>20<sup>th</sup> March 2019</b>	<b>Public Report</b>

## **Report of Cambridgeshire Police and Crime Commissioner**

**Contact Officer – Dorothy Gregson**

**Contact Details – [cambs-pcc@cambs.pnn.police.uk](mailto:cambs-pcc@cambs.pnn.police.uk) 0300 333 3456**

### **MONITORING THE DELIVERY OF THE POLICE AND CRIME COMMISSIONER’S POLICE AND CRIME PLAN – TRANSFORMATION THEME**

#### **1. PURPOSE**

- 1.1 The purpose of this report is to update the Cambridgeshire Police and Crime Panel (the “Panel”) on the delivery of the Transformation theme within the Police and Crime Commissioner’s (the “Commissioner”) Police and Crime Plan (the “Plan”).

#### **2. RECOMMENDATION**

- 2.1 The Panel is recommended to note the report.

#### **3. TERMS OF REFERENCE**

- 3.1 Item 6 – to review or scrutinise decisions made, or other action taken, by the Police and Crime Commissioner in connection with the discharge of the Commissioner’s functions.

Item 8 - To support the effective exercise of the functions of the Police and Crime Commissioner.

#### **4. BACKGROUND**

- 4.1 Under the Police Reform and Social Responsibility Act 2011, the Commissioner is required to produce a Plan. The Commissioner’s Plan became effective from the 1st April 2017 and is structured around four key strategic themes: Victims, Offenders, Communities, and Transformation. Each theme has its own aim and has a framework through a series of shared outcomes to enable all agencies with a part to play in community safety and criminal justice, to strategically direct the future delivery of services through these common goals. Each theme is supported by key objectives and priorities for action.

- 4.2 There are strong mechanisms in place to scrutinise the overall performance of Cambridgeshire Constabulary (the “Constabulary”), including the priorities and outcomes set out in the Plan. The Commissioner and Chief Constable have revised these arrangements (see paragraph 7.4 below).

#### **5. TRANSFORMATION CONTEXT**

- 5.1 Transformation of public services in the county, regionally and nationally is key to delivering improved outcomes and ensuring value for money for the public purse. The Transformation theme of the Plan has four principle objectives with detailed actions in order to deliver these objectives:

- Drive efficiency and effectiveness in policing through local, regional and national collaboration;

- Work with partners to realise the benefits for community safety which can be derived from improved governance and integrated delivery;
  - Continue to drive transformation within Cambridgeshire Constabulary;
  - Identify the best way for fire and policing to work together in the future.
- 5.2 The Commissioner's Medium Term Financial Strategy 2019/20 to 2022/23 (MTFS) is the principal strategy through which the Plan is being delivered. The MTFS sets a balanced budget for 2019/20 and a budgeted and balanced plan for the medium term financial period.
- 5.3 Another fundamental approach to delivering the Plan, in particular the Transformation theme, is strong partnership governance. Neither the Commissioner nor the Constabulary can deliver the Plan in isolation.
- 5.4 The Commissioner has the legal power to scrutinise, support and challenge the overall performance of the Constabulary and hold the Chief Constable to account for the performance of the Constabulary, which includes the delivery of the relevant objectives within the Commissioner's Plan. More widely across policing partnerships this is delivered through various governance mechanisms at a tri-force, regional and national level, with some of these meetings being chaired by the Commissioner.
- 5.5 In line with the Plan, the Commissioner is also working with partners to address issues which have a direct impact on the demands on policing, turning opportunities into actions, and driving through efficiencies and effectiveness, all of which are key to delivering objectives within the Transformation theme.
- 5.6 The Panel received a comprehensive report concerning Transformation and the supporting governance arrangements in March 2018. Therefore references to governance arrangements in this report are made where there has been a change since that time.
- 6. Drive efficiency and effectiveness in policing through local, regional and national collaboration**
- 6.1 Policing has a long history of collaboration, and it is important to understand the meaning of the term in the policing context. It is best considered as a continuum, with merely sharing good practice or the provision/receipt of Mutual Aid, (the provision of policing assistance from one force to another usually in response to or in anticipation of a major incident or event) at the informal extreme, to the formal extreme whereby structural changes are undertaken, leading to a single force providing the service/function on behalf of all others. The National Police Air Service (NPAS) is an example of the latter which is a national collaborated function. There are a multitude of variations between these ends of the continuum. For the purposes of this report, the term "structural collaboration" is used to describe the formal arrangements in place between the Constabulary and the other police forces mentioned.
- 6.2 There are a range of potential benefits from structural collaboration:
- Resilience – larger specialist teams have greater resilience;
  - The aggregation of demand across a number of police forces smooths peaks and troughs of demand;
  - Returns on investment improve as specialist assets can be "sweated" – this applies as much to equipment as it does to staff training. This also means that purchasing newer, more efficient, assets can be justified in terms of value for money, rather than the continued use of obsolete/inefficient assets;

- Public Safety – some higher risk police tactics require significant training, but crucially also require operational deployments for the staff to be competent and safe in the use of the tactic; smaller forces lack the scale of demand for these specialist tactics to enable that to always happen;
  - Savings/Efficiency – reduced pro rata management on costs from single command/management teams; reduced estates costs; economies of scale; increased purchasing power etc.
- 6.3 The Constabulary does not have the scale to operate some of these specialist functions in isolation and in reality could not provide the full range of police functions without some form of collaboration.
- 6.4 Within the police forces of Bedfordshire, Cambridgeshire and Hertfordshire (BCH) there are a number of longstanding (prior to 2014/15) structurally collaborated units within what has collectively been termed Joint Protective Services (JPS):
- Armed Policing Unit
  - Civil Contingencies Unit
  - Cameras, Tickets and Collisions
  - Dogs Unit
  - Major Crime Unit
  - Operational Planning and Support Unit
  - Roads Policing Unit
  - Scientific Services Unit.
- 6.5 From 2014, further functions have been collaborated within BCH. Under the portfolios of “Organisational Support” and “Operational Support”. Organisational Support consists of Human Resources and Learning & Development, ICT and Information Management and includes the existing collaborated Professional Standards Department (PSD), all of which the Constabulary provides the day to day leadership for. Organisational Support consists of Criminal Justice, Custody, Firearms and Explosives Licensing, and for which Hertfordshire provides the day to day leadership.
- 6.6 In addition to the specific BCH functions detailed above, the Eastern Region Specialist Operations Unit (ERSOU) was also established involving, at the time, BCH, Norfolk, Suffolk and some aspects including Essex, and more recently Kent. ERSOU is the unit tasked with tackling the threat of organised crime across the Eastern Region and to provide specialist covert policing capability to law enforcement.
- 6.7 The Seven Force (7F) Strategic Collaboration Team (working across BCH, Essex, Kent, Norfolk, and Suffolk) continues to make positive progress. Proposals covering a number of areas are being developed in line with the overarching aims of the 7F Programme, these being to deliver enhanced public service, efficiency, effectiveness, value for money and savings. The 7F Programme provides a link into national reform programmes and the opportunity to assist the seven Chief Constables and their respective national policing responsibilities.
- 6.8 The 7F procurement programme enables the broadest police procurement collaboration in England and Wales. Significant work has been undertaken to analyse the contracts that exist across the seven forces to establish those that will deliver benefits through single specifications and aggregation of spend across the forces. The procurement pipeline of contracts demonstrates when, and in what, areas benefits can be achieved. The alignment of contracts will lead to greater interoperability as well as increasing our efficiency and effectiveness across the forces.

The Commissioner and Chief Constable approved the signing of the S22A Agreement<sup>1</sup> for the 7F Procurement function at the Commissioner's Business Co-ordination Board (the "Board") on the 24 January 2019.

- 6.9 In addition the 7 forces are to share a firearms training compliance function. The main benefit of this will be the development of common training and accreditation standards, standardised equipment and use standardised tactics for Authorised Firearms Officers within the 7 forces. This will mean that armed officers will be more interoperable and be in a better position to deploy seamlessly anywhere within the 7 forces where the threat and risk assessment justifies it. To date BCH, Norfolk and Suffolk have a single compliance function and Essex and Kent will join in 2019.
- 6.10 The 7F ICT strategy has been signed off supporting convergence work commencing at regional level to ensure that the region are ready to implement the significant number of up and coming national IT programmes.
- 6.11 In January 2018 the 7F agreed to commission further activity to consider, and where appropriate align, local activities linked with the findings of the National Specialist Capability Review.<sup>2</sup> In relation to the delivery models there was agreement that joint working, in some circumstances, would be more appropriate to allow police forces to retain a local capability, however regionalisation was discussed for some functional areas. Chief Police Officer leads were appointed to develop activities in regards to the following eight work areas including; Armed Policing, Specialist Intelligence & Collision Investigation (Roads Policing), Surveillance & Technical Surveillance Unit, Cyber, Major Investigations, Intelligence, and Forensics. Good progress has been made, highlights of which are:
- Increased links between National Programme and 7F Leads with recognition of positive Eastern Region engagement.
  - Secured £1.6 million of Police Transformation Funding for both additional staffing and equipment across the 7F for 18/19 and 19/20 to develop a Regionally Co-ordinated Locally Delivered Cyber Dependent Crime Model.
  - 7F Leading National Trial to deliver Virtual HOLMES and maximise benefits from regional resilience (HOLMES is the system used to collate information regarding major investigations); a virtual capability will enable forces to load share at times of peak demand.
  - Completion of a Strategic Outline Business Case for Forensics, development of Outline Business Case exploring options associated with a fully collaboration 7F Forensic Function.
- 6.12 Nationally NPAS is the most significant collaboration, however, there are a range of other smaller functions primarily used to coordinate operational policing and intelligence gathering.

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<sup>1</sup> Section 22A of the Police Act 1996 (as amended) enables Chief Constables and Police and Crime Commissioners and other parties to make an agreement about the discharge of functions by officers and staff where it is in the interests of the efficiency and effectiveness of their own and other police forces.

<sup>2</sup> Maximising the collective effort of the UK's national security capabilities to support the implementation of the Strategic Defence and Security Review <https://www.gov.uk/government/publications/national-security-capability-review-nscr>



- 6.13 Within the last year the Commissioner has kept collaboration under review and will continue to do so. Within BCH the Local Criminal Justice Board support team was collaborated. However, during 2018 it became apparent that the needs of Cambridgeshire would be better met by a dedicated team, primarily due to Cambridgeshire being in a different Crown Prosecution Service regional area. As a result the Commissioner has brought the function back in-house to Cambridgeshire. There are significant national digital programmes being implemented over the next three years. As BCH now have a single ICT function, a coordinated approach to these national programmes is critical and the BCH Chief Constables are implementing a new Digital Strategy.
- 6.14 The Commissioner has articulated in the MTFs how the Commissioner and Chief Constable will be seeking to realise additional benefits of collaboration and investment in technology, e.g. the new ABLE system which will link the finance and HR system, national digital programmes and workforce productivity.
- 6.15 Aligning the MTFs with the Force Management Statement (FMS)<sup>3</sup> will enable a better understanding of demand and therefore the required capacity to meet that demand. This will enable the Commissioner and Chief Constable to determine the right local policing and collaborative “mix” and where further benefits from collaboration can be driven out in the future.
- 6.16 Benefits of HR collaboration have been delayed due to the need to delay the implementation of the new Enterprise Resource Planning (ERP) system, as a result of the delayed Athena<sup>4</sup> implementation. A number of modules of ERP have been implemented. The Commissioner is committed to ensuring that the investment in the ERP will drive the cost of the HR function down.
- 6.17 New balanced score cards are in place for all collaborated areas to enable better scrutiny by Commissioners and Chief Constables.

## **7. Transformation within Cambridgeshire Constabulary**

- 7.1 The Constabulary’s new policing model has been live since 30 April 2018 and has been designed to ensure it is victim-focused and demand led, providing significant support to the frontline. The new model means having the right people, in the right place, at the right time and will mean:
- An additional 50 officers, on top of the 55 additional officers from the 2018/19 precept, increasing the Constabulary’s ability to protect the public and tackle crime.
  - Improvements in the quality and consistency of investigations, with an increase in accredited investigators working in larger teams ensuring there is more capacity to deal with those crimes that have the highest risk.
  - Increased understanding of communities with a centralised intelligence function working closely with local areas. New Community Action Teams available to tackle emerging issues.
  - Additional resilience, with shift patterns and team sizes based on those times and areas with most need.
  - Delivering a sustainable policing approach.

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<sup>3</sup> A FMS is a self-assessment that the Chief Constable prepares and gives to Her Majesty’s Inspectorate of Constabulary and Fire & Rescue Services each year on their police forces future demand, how this is matched to resources, efficiency and viability.

<sup>4</sup> Athena is an integrated operational policing system which will enable officers and staff to easily view crimes, non-crimes and other information such as referrals and local resolutions in real-time across all participating forces

- A new Demand Hub that has enabled the Constabulary to deal more effectively with those calls that do not require police assistance or can be dealt with over the phone or through the website. This enables officers to prioritise emergency calls and those crimes where there is the highest threat.
- 7.2 The number of senior policing and supervisor posts have been reduced to make the required savings. The PCSO vacancies in existence at the time were realised (23.5 posts) with the remaining headcount to be reduced by natural turnover to 80 FTE posts. The savings forecast from these changes is £3.1m.
- 7.3 Following attendance at internal reference groups, seminars, public engagement events, partnerships meetings and visits to police stations, the Chief Constable has made some refinements in the deployment/allocation model to better align resources and supervision. The model will continue to be kept under review.
- 7.4 As the Panel has been previously informed (at their January 2019 meeting), under new arrangements for the Commissioner's Board meetings, the Commissioner's Finance Sub Group (FSG) and the Performance Working Group (PWG) will cease, with the strategic business aspects of both the FSG and the PWG being considered at future Board meetings. This rationalisation will enable a more holistic strategic consideration of operational planning/delivery and the financial management that supports it. The Board will both monitor on-going finances and the business development actions from the MTFs.
- 7.5 The MTFs are the primary strategy for delivering the Transformation agenda. The new Board arrangements will strengthen the alignment of the Plan, the MTFs and the FMS. The revised MTFs will enable:
- Closer linking of the MTFs and FMS increasing the ability of the Commissioner and Chief Constable to base resourcing decisions on an understanding of demand.
  - Ongoing review of the benefits delivered to Cambridgeshire of existing and future collaboration.
  - Ensuring emerging risks associated with changes in partners' financial planning are understood, mitigated and appropriately linked to the Commissioner's Grant Strategy.
  - Creation of a Productivity Strategy which considers workforce, digitalisation and fixed assets.
  - Monitoring of the Constabulary's saving plan covering local policing, estates and collaboration.
- 7.6 The second FMS is being prepared by the Constabulary with the latest demand forecasting. The Constabulary are modelling force demand and efficient ways of managing this demand. The Commissioner's office, the Office of the Police and Crime Commissioner (OPCC), provide system context in the broader partnership environment. The Constabulary have introduced a planning process that better links into its strategic assessment and FMS process which has a focus on demand challenges in the three to four year time frame.
- 7.7 The Commissioner has a clear strategic direction with regard to estates. Once the Commissioner has provided the estates requirements to the Chief Constable to enable him to meet his operational policing needs, the Commissioner wants to turn the remaining assets into revenue generating assets. The principal asset that will enable this strategy is Parkside in Cambridge but the release of this asset is reliant on the building of a new Southern Police Station. Significant progress on this project is expected during 2019/20.

7.8 The development of a Productivity Strategy combined with robust benefits realisation will ensure that the frontline is further supported in improving service.

## **8. National influence**

8.1 The Commissioner sits on a number of national forums, such as the National Commercial Board and the Local Government Association's Fire Management Committee. This enables the Commissioner to both influence the national policy agenda and also to have a 'golden thread' to cascade national objectives and best practice through to regional and force level work.

8.2 The National Commercial Board sets the strategic direction and approach towards police commercial and procurement activity

- The Programme has reported that the Ministerial target of £350m of savings by 2020 has been achieved.
- The Outline Business Case on a future commercial operating model for policing is finalised and proposes the setting up of a Police Commercial Organisation (PCO).
- The Outline Business Case for Shared Services in policing is also complete and makes the case for driving convergence of enabling services across police forces in England and Wales through setting up and funding a national Centre of Excellence.
- Work is ongoing to improve commercial capability, develop a commercial profession (through the proposed PCO) and explore opportunities for income generation.

## **9. Work with partners to realise the benefits for community safety which can be derived from improved governance and integrated delivery**

### **9.1 Community Safety**

9.2 The main delivery vehicle to promote community safety in Cambridgeshire and Peterborough are the six Community Safety Partnerships (CSPs) all operating within District/Unitary Council boundaries. The Cambridgeshire and Peterborough Countywide Community Safety Strategic Board (CCSSB) Terms of Reference and membership was reviewed and re-launched in March 2017, with members signing a new Countywide Community Safety Agreement (the "Agreement"). This was updated again in July 2018 and will be done so annually.

9.3 The Agreement recognised that community safety issues do not always respect district boundaries, and that co-ordination of effort can lead to economies of scale, joined up working, and more effective outcomes. Statutory responsibility for delivery will remain with the Responsible Authorities<sup>5</sup> and CSPs. Peterborough City Council voluntarily entered the Agreement in order facilitate effective working across Cambridgeshire and Peterborough on identified priorities.

9.4 The CCSSB supports the Responsible Authorities that make up CSPs to co-ordinate their duty to reduce crime and disorder in their communities through improved governance and aligned and integrated delivery of activities.

9.5 In December 2018 a CCSSB development session was held which endorsed an approach of increased system leadership and supported an integrated approach to delivering preventative work in schools.

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<sup>5</sup> The Crime and Disorder Act 1998 ("1998 Act") and subsequent amendments through other legislation places a statutory responsibility on local authorities, the police, and key partners (the "Responsible Authorities") to reduce crime and disorder in their communities.

- 9.6 The CCSSB is chaired by the Commissioner, and includes representatives from each of the CSPs as well as Responsible Authorities and other key partners. The CCSSB continues to focus on nine thematic high priority issues which are set out in the Agreement. This includes for example domestic abuse, modern slavery, youth offending and road safety.
- 9.7 The CCSSB does not have a power to direct other organisations rather to challenge and support them to ensure the Responsible Authorities' effectiveness in reducing crime and disorder in their communities. CSPs are scrutinised by their local authority's relevant committee, which provides key elected member involvement in the process. The Panel supports and scrutinises the Commissioner; its remit does not extend to scrutinising CSPs.
- 9.8 Increasingly public services are being designed, developed and delivered as part of a wider system where the organisational ownership of any given opportunity or issue is less important than ensuring the opportunity is taken or issue is resolved by all organisations working together.
- 9.9 Alongside this thematic systems-based approach, the importance of existing and the potential of new, area-based working is also widely acknowledged – the issues in Fenland for example are often very different to those in, say, South Cambridgeshire.
- 9.10 The recently published Home Office Serious Violence Strategy has identified the need for a more concerted effort with respect to prevention. The July 2018 update of the Agreement saw the addition of key prevention work streams:
- Healthy and safer schools
  - Early Help
  - Access to employment for vulnerable groups
  - Think Community – community resilience strategy
  - Homelessness reduction
- 9.11 Each CSP continues to actively consider how best they can respond to the updated Agreement. For example, CSPs have been asked to consider leading a prevention work stream for the county, acting as a link for other CSPs, therefore reducing duplication and building communication networks.
- 9.12 The Commissioner's Crime and Disorder Reduction grants play an important part in ensuring effective outcomes, and supporting this system leadership. As such:
- The Commissioner remains committed to making funding available to CSPs in 2019/20.
  - The overall purpose of the funding is to support CSPs in their operation as system leaders, and their central role in transforming the system to better manage current and future demand.
  - Funding will be awarded for up to two years, rather than opening up bidding rounds throughout the year.
  - Funding will be linked to agreed delivery activities. CSPs receiving grants will be accountable for delivering and reporting on their agreed delivery activities within an agreed timeframe.
  - Agreed delivery activities will be aligned to supporting and developing the prevention work streams identified in the Partnership Matrix<sup>6</sup>, and link to the ongoing development of

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<sup>6</sup> The Matrix is a tool to highlight links and improve communication between CSPs (local, early intervention focus), High Risk delivery groups (countywide, intervention, high harm focus) and key prevention workstreams (countywide, evidence based, prevention focus), aiming to reduce duplication of effort, and improve efficiency by creating more joined up system-wide pathways for prevention and early intervention.

the new Think Communities<sup>7</sup> Demand Management Hub.

- The delivery activities will reflect outputs and outcomes that need to be delivered at a system level, not what individuals supporting the system will deliver.

- 9.13 Work is ongoing to ascertain what strategic assessments are undertaken across partnerships and partner organisations. A more cohesive countywide approach will enable greater industrialisation and best value and is currently being explored.
- 9.14 The CCSSB is driving strategic commissioning best practice through the delivery groups who are identifying joint commissioning opportunities. For example a pooled budget arrangement has secured a countywide sexual violence service to ensure victims do not experience a postcode lottery of services. This joint commissioning approach has enabled the OPCC to leverage significant additional national and local funds to deliver improved outcomes for survivors.
- 9.15 Drugs and alcohol services in Cambridgeshire have been re-commissioned using a model of shared outcomes in particular for offenders who make up a large cohort of their service users. A bespoke service in Peterborough has just been independently evaluated and work is ongoing to industrialise the approach taken and extend its reach.
- 9.16 The revised Agreement is informing the awards of crime and disorder reduction grants to by the Commissioner to achieve maximum impact. A joint commissioning opportunity with Public Health has enabled community safety issues to be included in the new Healthy Schools Support Service Contract commissioned by Public Health. The Cambridgeshire and Peterborough approach to improving community safety has been highlighted as good practice by the Association of Police and Crime Commissioners.

## **10. Work with the Fire Authority to explore opportunities for fire and police to work together**

- 10.1 The National Emergency Service Collaboration Working Group has showcased the benefits of different organisations coming together to improve the efficiency and effectiveness of the services they deliver to their communities. The Constabulary, Cambridgeshire Fire and Rescue Service and East of England Ambulance Service have fully supported this ethos and worked hard in recent years to build on their already strong relationships to improve services and save money.
- 10.2 In Cambridgeshire, a Police and Fire Interoperability Group was established to provide direction and momentum to joint working initiatives, covering such areas as arson, training operations and organisational support. In December 2017, a Memorandum of Understanding was signed between Police, Fire and Ambulance to formalise collaborative working arrangements and to demonstrate a strategic commitment to the principles of interoperability.
- 10.3 The Panel has received regular updates on the background to, and progress on, the proposed transfer of fire governance to the Commissioner. In October 2017 the Commissioner submitted a Business Case to the Home Secretary proposing that he becomes the Police, Fire and Crime Commissioner for Cambridgeshire and takes over the governance of the Fire and Rescue Service. The Business Case set out anticipated savings that could be driven from this recommendation along with the acceleration of the combined estates collaboration between the two services.
- 10.4 Following an independent assessment process, in March 2018 the (then) Home Secretary announced that she considered that the Cambridgeshire proposal demonstrated that a transfer of governance would be in the interests of economy, efficiency and effectiveness and does not have an adverse effect upon public safety. However, the Home Secretary's decision is now subject to legal challenge by Cambridgeshire and Peterborough Fire Authority. Collaboration at

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<sup>7</sup> 'Think Communities' focuses on building resilient communities, where people are part of well-networked communities, where they play an active role within their neighbourhoods to help themselves and each other. The Commissioner's report to the Police and Crime Panel on 14<sup>th</sup> November 2018 on 'Communities' describes this work in detail

an operational level and on some estate projects is continuing whilst the separate judicial process regarding governance is on-going. The OPCC continuing to monitor the impact of the delay in implementation.

- 10.5 The on-going interim arrangement to share the same Chief Finance Officer across the Fire Authority and the OPCC was confirmed in September 2018.

## 11. CONCLUSION

- 11.1 This report sets out the significant breadth and depth of the work being undertaken at a local, regional and national level to transform how we work to enable the Commissioner's aspirations in his Plan to be delivered. What is very clear is that transformation cannot be achieved in isolation or by one organisation. As with the other themes within the Plan, it requires a system-wide approach to build on the foundations of what has already been achieved to continue to enable and empower confidence and commitment by all to look at options to turn opportunities into action to deliver improved outcomes through innovation and collaboration.

## 12. BACKGROUND DOCUMENTS

'Police and Crime Plan 2017-20 – Community Safety and Criminal Justice', Police and Crime Commissioner's

<http://www.cambridgeshire-pcc.gov.uk/police-crime-plan/>

'Medium Term Financial Strategy 2019/20 to 2022/23', Agenda Item 4.0, Business Co-ordination Board, 24th January 2019

<http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2018/12/19-01-24-BCB-Agenda-Item-4.2-Medium-Term-Financial-Strategy-2019-20-to-2022-23-.pdf>

'Monitoring The Delivery Of The Police And Crime Commissioner's Police And Crime Plan - Transformation Theme', Agenda Item 6, Cambridgeshire Police and Crime Panel, 14<sup>th</sup> March 2018

<https://democracy.peterborough.gov.uk/documents/s33916/6.%2018%2003%2014%20-%20PCP%20-%20Monitoring%20the%20Delivery%20of%20the%20Police%20and%20Crime%20Commissioners%20Police%20and%20Crime.pdf>

Police Act 1996

<http://www.legislation.gov.uk/ukpga/1996/16/contents>

Policing and Crime Act 2017

<http://www.legislation.gov.uk/ukpga/2017/3/contents/enacted>

'Memorandum of Understanding for Organisational and Operational Shared Services'

[http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2013/12/Beds\\_Cambs\\_Herts-MoU-Org-and-Op-Support.pdf](http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2013/12/Beds_Cambs_Herts-MoU-Org-and-Op-Support.pdf)

'Summary BCH Collaboration Report', Agenda item 11.0, Business Co-ordination Board, 19<sup>th</sup> July 2018

<http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2018/06/18-07-19-BCB-Agenda-Item-11.0>

'7 Force Procurement', Agenda item 7.0, 24<sup>th</sup> January 2019

<http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2018/12/19-01-24-BCB-Agenda-Item-7.0-Force-Procurement.pdf>

'Annual update on the Countywide Community Safety Agreement', Agenda Item 5.0, Cambridgeshire and Peterborough Countywide Community Safety Strategic Board 19<sup>th</sup> July 2018

<http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2018/06/CCSSB-19-07-2018-Meeting-Paper-Pack.pdf>

'Serious Violence Strategy', HM Government, April 2018

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/698009/serious-violence-strategy.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/698009/serious-violence-strategy.pdf)

Countywide Partnership Matrix

<http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2018/06/Community-Safety-Partnership-Matrix-18-19-v14.pdf>

'Strategic Police and Fire Interoperability MoU Update', Agenda Item 8.0, Business Co-ordination Board, 16<sup>th</sup> January 2018

<http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2018/01/18-01-16-BCB-Agenda-Item-8.0-Police-Fire-Interoperability.pdf>

'Fire and Rescue Governance – Update', Agenda item 6, Police and Crime Panel, 14<sup>th</sup> November 2018

<https://democracy.peterborough.gov.uk/documents/s37312/06.%20Fire%20and%20Rescue%20Governance%20-%20Update.pdf>

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<b>CAMBRIDGESHIRE POLICE AND CRIME PANEL</b>	<b>Agenda Item No. 7</b>
<b>20<sup>th</sup> March 2019</b>	<b>Public Report</b>

## **Report of Cambridgeshire Police and Crime Commissioner**

**Contact Officer – Dorothy Gregson**

**Contact Details – [cambs-pcc@cambs.pnn.police.uk](mailto:cambs-pcc@cambs.pnn.police.uk) 0300 333 3456**

### **POLICE AND CRIME PLAN VARIATION**

#### **1. PURPOSE**

- 1.1 To notify the Cambridgeshire Police and Crime Panel (the “Panel”) of the Cambridgeshire Police and Crime Commissioner’s (the “Commissioner”) variation to the Police and Crime Plan (the “Plan”).

#### **2. RECOMMENDATION**

- 2.1 The Panel is recommended to review the variation to the Forewords of the Plan. Following the recent appointment of the Chief Constable, it is opportune to vary the Forewords of both the Commissioner and the Chief Constable.
- 2.2 The Panel are asked to note that the Commissioner will submit a further variation to the Plan to the June 2019 Panel meeting. This variation will be the ‘Appendix – Medium Term Financial Plan’.

#### **3. TERMS OF REFERENCE**

- 3.1 Item 1 – To review and make a report or recommendation on the draft Plan, or draft variation, given to the Panel by the Commissioner

#### **4. BACKGROUND**

- 4.1 The Police Reform and Social Responsibility Act 2011 (the “Act”) places a responsibility on the Commissioner to issue a Plan within the financial year they are elected.
- 4.2 Under the Act, before varying a Plan, a Commissioner must consult with the Chief Constable of Cambridgeshire Constabulary and send the variation to the Panel. The Panel must review the draft variation to the Plan and make a report or recommendations to the Commissioner.
- 4.3 This latest variation allows the Commissioner to welcome Nick Dean as the new Chief Constable responsible for the operational delivery of the Plan, and for Chief Constable Dean to respond and share his vision. The Forewords of both the Commissioner and the Chief Constable are given at Appendix 1.
- 4.4 The Commissioner has consulted with the Chief Constable. A paper on these variations was submitted to the Commissioner’s Business Co-ordination Board on the 28<sup>th</sup> February 2019.

#### **5. NEXT STEPS**

- 5.1 The Panel must make a report to the Commissioner on the proposed precept and review the variation to the Plan.

## **6. BACKGROUND DOCUMENTS**

Police Reform and Social Responsibility Act 2011

<http://www.legislation.gov.uk/ukpga/2011/13/contents>

'Police and Crime Plan 2017-20 Community Safety and Criminal Justice, Police and Crime Commissioner

<http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2016/09/18-03-01-Police-and-Crime-Plan-FINAL.pdf>

## **7. APPENDICES**

Appendix 1 - Police and Crime Plan variation - Forewords

## **Police and Crime Plan Draft Variation**

### **Foreword from Police and Crime Commissioner Jason Ablewhite**

Since being elected Police and Crime Commissioner for Cambridgeshire and Peterborough in May 2016, I have been, and continue to be, proud to represent the people of Cambridgeshire and Peterborough. Equally I am proud of Cambridgeshire Constabulary. Through spending time out on the frontline, I have witnessed first-hand the hard work and dedication of the Constabulary's officers and staff to provide a public service that keeps the county safe. I am particularly pleased that in 2018 I was able to appoint Nick Dean as Chief Constable for Cambridgeshire Constabulary. Nick brings with him a wealth of policing experience, with a clear and strong focus on having an effective neighbourhood policing presence in Cambridgeshire.

Over the past two years, I have worked hard to progress the four strategic themes of my Police and Crime Plan, published in March 2017: victims, offenders, communities, and transformation. My Police and Crime Plan was not developed in isolation and continues to reflect policing priorities and significant partnership work.

Modern policing has changed and will inevitably continue to change and bring with it different and complex challenges. Demand on policing continues to grow. Our police officers now have to spend more time tackling 'hidden crimes' such as domestic abuse, child sexual exploitation and modern day slavery. They also spend time helping those in mental health crisis, all of which means resources can be stretched. Added to that, our county's population is set to rise by 20% by 2031. Therefore it is vital we have enough resources in place to police our county.

The Constabulary cannot tackle these challenges alone. Since my Police and Crime Plan was first launched in 2017, I have had the opportunity to work with partners to seize opportunities and find solutions to meet the needs of our many and diverse communities. The work I do with partner organisations locally, regionally and nationally, enables me to be able to influence the way public organisations work together, ensuring work is joined up and considers the "big picture" rather than just the work of individual organisations.

When I became Police and Crime Commissioner, I said that we needed to think and act differently about the way we work through collaboration and new technology. The police never work in isolation. We need to continue to think innovatively about how we work with others to provide the public with effective, joined up services and move away from crisis management to prevention and support, particularly in the area of supporting people not to re-offend.

I spend time regularly out and about meeting members of the public where they live and work and understand that what people want to see is increased visibility. With public support over the last two years, I am pleased that we have been able to increase Police Officer numbers, with 1,496 police officers being budgeted for 2019/20.

Although in the face of increasingly complex economic and social pressures, it is important that we are not complacent. With such a professional and committed number of officers and staff within the Constabulary, I am proud to say I feel we are ready to meet future challenges.

March 2019

## **Police and Crime Plan Draft Variation**

### **Foreword from Chief Constable Nick Dean**

On joining Cambridgeshire Constabulary as Chief Constable in September 2018, I have been impressed by the dedicated, diligent and professional officers, staff and volunteers who work hard every day to keep the people of the county safe.

On coming into the role, I spent a significant amount of my time listening to people - staff within the organisation, colleagues in partner agencies and members of the public - the people we serve - to really understand what they want from their police service and how we can work with them to continue to build trust and confidence in the community.

Being visible in our communities means different things to different people. To some it's being out on the streets patrolling their neighbourhood, but to others it's reading about successful prosecutions in the local media, or following our day to day policing activity on social media.

Overwhelmingly though, what true visibility means is not only to be able to react and deal with problems when they happen, but to work with our partners and community to prevent crime in the first place.

We need to effectively and efficiently deal with all kinds of demand in a timely and dutiful manner, from supporting victims or people who require our help, in particular the most vulnerable in society, to ensuring we tackle criminality to bring offenders to justice. The changing nature of crime and demand means we have to prioritise how we deal with all incidents, focusing on the highest harm and the greatest threat, yet at the same time balancing the need to be able to respond to such incidents which we know have a real impact on people's quality of life.

While we know budgets continue to be a challenge - both for policing and our other public sector partners - I see this as a great opportunity. From regularly reviewing our resources to making sure we are using them in the best way we can, to working in collaboration with other police forces, partner organisations and communities, bringing together what we have to be more effective for the public we serve. We will continue to make sure we spend every penny as effectively we can to help us deliver the highest quality of service.

Our public confidence levels are good, but we are not complacent. We can't solve all problems on our own and we will always need the public's help to fight crime and tackle issues in the community, so we are working hard to build relationships and partnerships on all levels.

While I don't believe the journey we will go on will be easy, I am confident that by working together we can continue to keep Cambridgeshire one of the safest counties to live, work and visit.

March 2019

<b>CAMBRIDGESHIRE POLICE AND CRIME PANEL</b>	<b>Agenda Item No. 8</b>
<b>20<sup>th</sup> March 2019</b>	<b>Public Report</b>

## **Report of Cambridgeshire Police and Crime Commissioner**

**Contact Officer – Dorothy Gregson**

**Contact Details – [cambs-pcc@cambs.pnn.police.uk](mailto:cambs-pcc@cambs.pnn.police.uk) 0300 333 3456**

### **DECISIONS BY CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER**

#### **1. PURPOSE**

- 1.1 This report is being presented to the Cambridgeshire Police and Crime Panel (the “Panel”) to enable it to review or scrutinise decisions taken by the Police and Crime Commissioner (the “Commissioner”) under Section 28 of the Police Reform and Social Responsibility Act 2011 (the “Act”).

#### **2. RECOMMENDATIONS**

- 2.1 The Panel is recommended to indicate whether it would wish to further review and scrutinise the decisions taken by the Commissioner. In these circumstances further information would be provided for a future meeting.
- 2.2 The Panel is asked to note future areas where decisions are to be taken by the Commissioner.

#### **3. TERMS OF REFERENCE**

- 3.1 Item 6 - To review or scrutinise decisions made, or other action taken, by the Commissioner in connection with the discharge of the Commissioner’s functions.

#### **4. BACKGROUND**

- 4.1 This report is presented to enable the Panel to carry out its functions as noted in paragraph 3. The Panel is required to review or scrutinise decisions made, it is also required to support the effective exercise of the functions of the Commissioner.

#### **5. KEY ISSUES**

- 5.1 The decisions taken by the Commissioner which have been notified to the Panel is attached at Appendix 1.
- 5.2 The relevant Decision Records are attached at Appendix 2.
- 5.3 All papers relating to Decision Records are available on the Commissioner’s website. The Panel receive notification when the Commissioner publishes Business Coordination Board papers.

#### **6. IMPLICATIONS**

- 6.1 Subject to the Panel’s need for further information or scrutiny on any of the decisions above, it may be required that further information is submitted to a future meeting of the Panel.

## **7. CONSULTATION**

- 7.1 The decisions are in line with the direction set by in the Commissioner's Police and Crime Plan. These Decision Records have been placed on the Commissioner's website.

## **8. NEXT STEPS**

- 8.1 Panel members may request further information about the decisions detailed in Appendices 1 and 2.
- 8.2 Future decisions taken by the Commissioner will continue to be notified to the Panel. The Act introduced a number of statutory decisions to be taken by the Commissioner. Future areas where decisions are likely to be considered as required are given at Appendix 3.
- 8.3 An update regarding the Commissioner's Estate including decisions made, progress regarding disposal of assets, options analysis of the assets, and an indication of any forthcoming decisions is given at Appendix 4.

## **9. BACKGROUND DOCUMENTS**

- 9.1 Decisions records notified to the Panel.

## **10. APPENDICES**

Appendix 1 – Decision records notified to the Panel

Appendix 2 – Decision records

Appendix 3 – Areas where decision are likely to be considered as required

Appendix 4 – Estates update

## Decision Records notified to the Cambridgeshire Police and Crime Panel

Date	Decision Record	Subject	Decision
24/01/2019	CPCC 2019-001	S22A Agreement under the Police Act 1996 (as amended) for the provision of a Single 7 Force Procurement function between the Chief Constables and Police and Crime Commissioners from Bedfordshire, Cambridgeshire, Essex, Hertfordshire, Kent, Norfolk, and Suffolk	To sign the Decision Notice to sign the Section 22A Agreement to approve the collaboration agreement for the 7 Force Procurement Section 22A Agreement under the Police Act 1996 (as amended)
21/01/2019	CPCC 2019-002	Independent Members of Police Misconduct Panels – Re-appointment	To approve the re-appointment of 14 Independent Members for Police Misconduct Hearings under The Police (Conduct) Regulations 2012 and for Cambridgeshire Office of the Police and Crime Commissioner to maintain the list of independent Members on behalf of the Eastern Region Police and Crime Commissioners
18/01/2019	CPCC 2019-003	Hampton Police Station	To seek approval for the proposed grant of a lease of part of Hampton Police Station to the Driver and Vehicle Standards Agency.
05/02/2019	CPCC 2019-004	Policing precept of Council Tax and annual revenue budget 2019/20	To issue precept and approval of annual revenue budget for 2019/20
31/01/2019	CPCC 2019-005	Land at Enterprise Way, Bretton, Peterborough	To seek approval to the disposal of the freehold interest
01/03/2019	CPCC 2019-006	Option Agreement for Cambridgeshire Southern Police Station	To seek approval to the signing of an Option Agreement to Purchase Land for the Cambridgeshire Southern Police Station

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<b>CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2019-001</b>	
<b>Subject</b>	<b>S22A Agreement under the Police Act 1996 (as amended) for the provision of a Single 7 Force Procurement function between the Chief Constables and Police and Crime Commissioners from; Bedfordshire, Cambridgeshire, Essex, Hertfordshire, Kent, Norfolk, and Suffolk</b>
<b>Decision</b>	To sign the Decision Notice to sign the Sec 22A agreement to approve the collaboration agreement for the 7 Force Procurement Section 22A Agreement under the Police Act 1996 (as amended).
<b>Decision Summary</b>	<p>The Cambridgeshire Police and Crime Commissioner’s Business Co-ordination Board, meeting of the 24<sup>th</sup> January 2019 discussed and agreed to the proposal to create a single Procurement function. A single 7 Force Procurement Function under one leadership and governance structure (rather than the current three), will be better placed to enable, and maximise, the savings both now and in the future. This will be targeted through strategic and contractual harmonisation, exploiting synergy and aggregation of expenditure for goods and services across core services to the benefit of all the partners in the group.</p> <p>The Board approved that the Police and Crime Commissioner and the Constabulary should sign the updated Section 22A Agreement to effect the collaborative arrangements for the purpose of providing efficient and effective policing.</p>

<b>Contact Officer</b>	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: <a href="mailto:dorothy.gregson@cambs.pnn.police.uk">dorothy.gregson@cambs.pnn.police.uk</a>
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<b>Background Papers</b>	Business Coordination Board 24th January 2019
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**Jason Ablewhite, Cambridgeshire Police and Crime Commissioner**

I confirm that I have reached the above decision after consideration of the facts above.

<b>Signature</b>		<b>Date</b>	24 / 1 / 19
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**To: Business Coordination Board**

**From: Chief Executive and Chief Constable**

**Date: 24 January 2019**

## **S22A Agreement - Single 7 Force Procurement Function**

### **1. Purpose**

- 1.1 The purpose of this report is to inform the Business Coordination Board (the “Board”) of the rationale, approach and timescales for the development and implementation of a single 7 Force Procurement Function and the associated legal framework, governance arrangements and Sec 22A agreement to collaborate the procurement function.

### **2. Recommendations**

- 2.1 The Police and Crime Commissioner (“the Commissioner”) signs the Decision Notice to sign the S22A Agreement to approve the Section 22A Agreement for the collaboration agreement for the 7 Force Procurement

### **3. Background**

- 3.1 The 7 Force Strategic Collaboration Programme, under the commission of the 7 Force Alliance identified Procurement as an area of business where the potential for enhanced collaboration is clear. There is a national mandate, delivered from Government to Forces, to seek “a broad and deep” collaboration in police procurement and recognition by the 7 Forces that wider benefits may be achieved through a more joined up approach to procurement
- 3.2 In July 2016, the 7 Force Alliance Summit approved a proposal for a two-stage process to create a single Procurement function. These included the initial appointment of a 7 Force Head of Strategic Procurement completed in March 2017, and subsequent development of an option for a single structural collaboration of the wider

procurement function. In July 2018, the 7 Force Alliance Summit approved a proposal for a 7 Force Single Procurement Function.

- 3.3 Under the existing structure each of the preferred partnerships (Bedfordshire, Cambridgeshire and Hertfordshire; Kent and Essex; Norfolk and Suffolk) deliver procurement through collaborated units. Within these preferred partnerships, duplication has been addressed, standardisation has begun across shared services, and expenditure on goods and services has been aggregated demonstrating that successful police service delivery, at reduced cost across traditional boundaries, can be delivered effectively and efficiently.

#### **4.0 The single 7 Force procurement function**

Key aspects of the new procurement function are the focus on a more commercial approach to delivery, operational efficiency and greater standardisation and interoperability across the 7 Forces. A single function will enable the capture of common business requirements from across the 7 Forces, allowing for a strategic overview of common procurement opportunities. This will reduce the level of duplicated effort and ensure opportunities to procure together are maximised. In turn ensuring benefits relating to economies of scale, joint contracting, procurement of single products rather than multiple variations, and increased efficiencies regarding contract management can occur where appropriate.

- 4.1 As a single 7 Force Procurement Function under one leadership and governance structure (rather than the current three), it will be better placed to enable, and maximise, the savings both now and in the future that can be targeted through strategic and contractual harmonisation, exploiting synergy and aggregation of expenditure for goods and services across core services to the benefit of all the partners in the group. This approach aligns with both the Policing Vision 2025 and the National Commercial Board's proposal to create a future commercial operating model for policing. A detailed plan will be developed to support the new function transitioning into a business as usual steady state. This will be overseen by the Strategic Procurement Governance Board.

#### **5.0 Section 22A Agreement under the Police Act 1996**

- 5.1 A Section 22A Agreement enables police forces and local policing bodies as defined in the Police Act 1996 (as amended) and other parties to make an agreement about the discharge of functions by officers and staff where it is in the interests of the efficiency or effectiveness of their own and other police force areas.
- 5.2 Historically a shared vision and informal memorandum of understanding has allowed the 7 Forces to achieve joint goals and objectives (i.e. procurement of Athena, Translation Services, and Forensic Science etc.). However, in order for the 7 Force Procurement Function to be more effective and to ensure sustainability and longer term confidence in the delivery of a robust approach to joint procurement, formal governance arrangements in the form of a Section 22a have been developed. The work completed to achieve the Section 22a includes the development of a harmonised set of Financial Regulations, Schemes of Delegation and Consent and Contract Standing Orders (CSOs) and updated governance arrangements. This brings the function under

a single set of governance, direction and control and provides the required legal framework for forces to collaborate. The content of the S22a has been agreed in principle by the Chief Executives and Chief Finance Officers. The process of final sign off will be happening between 16 and 29 January 2019, ahead of the Summit on the 29 January 2019.

## **6. Staff Consultation**

- 6.1 The staff consultation period commenced on 5 December 2018 and is anticipated to end on 16 January 2019. The principles applied to the change management approach seek to minimise the impact on existing staff, retain existing knowledge and experience and provide maximum opportunity. The 7 Force project management team have received extensive feedback on the proposals and will be taking time at the end of the consultation period to give due consideration to the comments received.
- 6.2 The indicative timescale for commencement of the single 7 Force Procurement Function is April 2019 however this is subject to the outcomes of the staff consultation. We will be in a position to confirm commencement of the new single procurement function to staff and stakeholders at the end of the consultation phase.

## **7. Governance**

- 7.1 A new Strategic Procurement Governance Board (SPGB) has been established. The Board is chaired by a nominated OPCC lead, and as a body it will set the strategic direction of the 7 Force Procurement Function on behalf of all OPCC's and Chief Constables. Membership of the Board consists of representation for OPCC's and Chief Constables of each force. The Board is not a decision making group on behalf of the corporations sole. It provides oversight to ensure that the agreed process of the 7F Procurement Service is adhered to by all partner forces and holds the service and partners to account. The 7 Force Strategic Procurement Governance Board reports into and takes direction from the 7 Force Alliance Summit. The governance arrangements enable and support PCCs and CCs to continue to deliver their respective Police and Crime Plans and fulfil their local responsibilities. Forces will continue to hold and be accountable for their own procurement spend

## **8.0 Recommendations**

- 8.1 The Board is recommended to approve the termination of the Performance Working Group and the Finance Sub-Group. The Police and Crime Commissioner ("the Commissioner") signs the Decision Notice to sign the S22A Agreement to approve the Section 22A Agreement for the collaboration agreement for the 7 Force Procurement

**BIBLIOGRAPHY**


<b>Source Document(s)</b>	
<b>Contact Officer(s)</b>	Niki Howard , Director of Finance and Resources, Cambridgeshire Constabulary

**CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2019-002**

<b>Subject</b>	<b>Independent Members of Police Misconduct Panels – Re-appointment</b>															
<b>Decision</b>	To approve the re-appointment of 14 Independent Members for Police Misconduct Hearings under The Police (Conduct) Regulations 2012 and for Cambridgeshire Office of the Police and Crime Commissioner to maintain the list of Independent Members on behalf of the Eastern Region Police and Crime Commissioners															
<b>Decision Summary</b>	<p>The Police (Conduct) Regulations 2012 (the “Regulations”) provide that Police and Crime Commissioners maintain a list of persons for nomination to misconduct hearings held under the Regulations and for those person to sit on misconduct hearings.</p> <p>The Member Misconduct Oversight Panel (MMOP), made up of representatives from the Eastern Region Offices of the Police and Crime Commissioners, recommends to the Cambridgeshire Police and Crime Commissioner that he re-appoints the following as Independent Members for a further term of five years with effect from 1st June 2019 to serve on the regional list of Independent Members for misconduct hearings:</p> <table data-bbox="408 1294 1358 1485"> <tr> <td>Jane Bevan</td> <td>Paul Harvey</td> <td>Victoria Miller</td> </tr> <tr> <td>Diane Carter</td> <td>Shirley Hurdle</td> <td>Simon Paley</td> </tr> <tr> <td>William Couves</td> <td>John Jones</td> <td>Rebecca Stephens</td> </tr> <tr> <td>Peter Gratton</td> <td>Sandra Marcantonio</td> <td>Margaret Walsh</td> </tr> <tr> <td>Richard Gutowski</td> <td>Elizabeth McEwan</td> <td></td> </tr> </table> <p>The attached report at Appendix 1 provides the detail regarding the re-appointment.</p> <p>The MMOP will continuously keep under review the need for any further recruitment to the Regional list of Independent Members.</p>	Jane Bevan	Paul Harvey	Victoria Miller	Diane Carter	Shirley Hurdle	Simon Paley	William Couves	John Jones	Rebecca Stephens	Peter Gratton	Sandra Marcantonio	Margaret Walsh	Richard Gutowski	Elizabeth McEwan	
Jane Bevan	Paul Harvey	Victoria Miller														
Diane Carter	Shirley Hurdle	Simon Paley														
William Couves	John Jones	Rebecca Stephens														
Peter Gratton	Sandra Marcantonio	Margaret Walsh														
Richard Gutowski	Elizabeth McEwan															



<b>Contact Officer</b>	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: <a href="mailto:dorothy.gregson@cambs.pnn.police.uk">dorothy.gregson@cambs.pnn.police.uk</a>
<b>Background Papers</b>	The Police (Conduct) Regulations 2012 <a href="http://www.legislation.gov.uk/uksi/2012/2632/contents/made">http://www.legislation.gov.uk/uksi/2012/2632/contents/made</a>  'Independent Members of Police Misconduct Panels – re-appointment', Cambridgeshire OPCC, January 2019 - Appendix 1

<b>Jason Ablewhite, Cambridgeshire Police and Crime Commissioner</b>	
I confirm that I have reached the above decision after consideration of the facts above.	
<b>Signature</b> 	<b>Date</b> 21/1/19



## INDEPENDENT MEMBERS OF POLICE MISCONDUCT PANELS – RE-APPOINTMENT

### 1. Purpose

- 1.1 The purpose of this report is to provide information regarding the re-appointment of Independent Members for Police Misconduct Hearings

### 2. Recommendations

- 2.1 The Police and Crime Commissioner signs the Decision Notice (CPCC 2019-002) to re-appoint 14 Independent Members for a period of five years from the 1<sup>st</sup> June 2019 and for the Cambridgeshire Office of the Police and Crime Commissioner to maintain the list of Independent Members on behalf of the Eastern Region Police and Crime Commissioners.

### 3. Background

- 3.1 The Police (Conduct) Regulations 2012 (the “Regulations”) provides that Police and Crime Commissioners maintain a list of persons nominated to police misconduct hearings held under the Regulations.
- 3.2 In 2014, the Eastern Region (Bedfordshire, Cambridgeshire, Essex, Hertfordshire, Norfolk and Suffolk) Police and Crime Commissioners acted together to compile and maintain a list of such persons (known Independent Members) to sit on misconduct hearings held across the Region.
- 3.3 Accordingly 18 Independent Members were selected and appointed subject to terms set out in a Memorandum of Understanding to serve across the Region. The term of appointment, commencing on 1<sup>st</sup> June 2014, was for an initial five year period, subject to a further period of service, if agreed following review.

### 4. Issues for consideration

- 4.1 During 2018, the Member Misconduct Oversight Panel (MMOP), comprising officers from each of the offices of Police and Crime Commissioners across the Region, considered the arrangements for the recruitment of further Independent Members and/or the re-appointment of the current Independent Members.
- 4.2 Among the issues the MMOP considered were:
- the wishes of the current Independent Members in being re-appointed;
  - the number of hearings undertaken by each of the Independent Members;
  - the attendance of Independent Members at a training event in November 2017;



- feedback from the Professional Standards Departments (PSDs) across the Region as to the performance of any of the Independent Members from the misconduct hearings.

- 4.3 It became clear following a survey of the Independent Members wishes that, of the current 15 members serving and active, 14 of their number wished to be considered for re-appointment.
- 4.4 The number of hearings carried out by those 14 Independent Members over the first five years of appointment (as based on June 2018 data) ranged from between five and 10 hearings. This is in line broadly with thinking at the time of their appointment as to the number of cases anticipated.
- 4.5 All 14 Independent Members who wished to be re-appointed attended the training event in November 2018.
- 4.6 No negative feedback was received from any of the PSDs across the Region as to the performance of any of the 14 Independent Members.
- 4.7 In the light of these factors, the MMOP took the view that all 14 Independent Members should be recommended for appointment and further that there was no pressing need to progress to a recruitment process to secure further Independent Members. In this latter regard, the number of Independent Members required and the need for further recruitment would be kept under continuous review by the MMOP.
- 4.8 Accordingly it is now recommended that the 14 Independent Members as named below be re-appointed with effect from 1<sup>st</sup> June 2019 for a further five year term. Re-appointment decisions will be required from each of the participating Police and Crime Commissioners in the Region.

Jane Bevan	Paul Harvey	Victoria Miller
Diane Carter	Shirley Hurdle	Simon Paley
William Couves	John Jones	Rebecca Stephens
Peter Gratton	Sandra Marcantonio	Margaret Walsh
Richard Gutowski	Elizabeth McEwan	

- 4.9 As soon as each of the six Police and Crime Commissioners across the Region have made their final decision to appoint, new terms and conditions of appointment will be issues to each Independent Member who has been re-appointed.
- 4.10 The Independent Members are entitled to allowances and expenses as set out in their terms and conditions of appointment whenever they sit on a misconduct hearing.

## BIBLIOGRAPHY

<b>Source Document</b>	The Police (Conduct) Regulations 2012 <a href="http://www.legislation.gov.uk/uksi/2012/2632/contents/made">http://www.legislation.gov.uk/uksi/2012/2632/contents/made</a>
<b>Contact Officer</b>	Aly Flowers, Senior Policy Officer, Cambridgeshire Office of the Police and Crime Commissioner

January 2019



**CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2019-003**

<b>Subject</b>	<b>Hampton Police Station</b>
<b>Decision</b>	To seek approval for the proposed grant of a lease of part of Hampton Police Station to the Driver and Vehicle Standards Agency (DVSA).
<b>Decision Summary</b>	<p>The Cambridgeshire Police and Crime Commissioner’s Estates Sub Group meeting on the 6<sup>th</sup> November 2018 the group discussed and agreed to the proposal to grant a lease to the Driver and Vehicle Standards Agency for part of Hampton Police Station on the following Heads of Terms:</p> <ul style="list-style-type: none"> <li>• <b>Demise:</b> First floor office (FO8) (approx. 70 sq m) with shared use of communal areas including kitchen/ rest room/ lift/ wcs and car park.</li> <li>• <b>Term:</b> 10 years contracted out of the Landlord and Tenant Act Pt II (no security of tenure).</li> <li>• <b>Use:</b> Enforcement Offices for use by DVSA only.</li> <li>• <b>Rent:</b> £16,500 per annum (inclusive of all costs).</li> <li>• <b>Break Clause:</b> Either party has the option to break on the 5<sup>th</sup> anniversary of the term on 6 months notice in writing.</li> </ul> <p>This is an opportunity to generate income from an underutilised asset whilst supporting another public sector organisation.</p>

<b>Contact Officer</b>	<p>Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: <a href="mailto:dorothy.gregson@cambs.pnn.police.uk">dorothy.gregson@cambs.pnn.police.uk</a></p>
<b>Background Paper</b>	Estates Sub Group meeting 6 <sup>th</sup> November 2018

**Jason Ablewhite, Cambridgeshire Police and Crime Commissioner**

I confirm that I have reached the above decision after consideration of the facts above.

**Signature**  **Date** 18/11/2019

**To: Estates Sub Group**

**From: Elly McKee: Estate Management Surveyor**

**Date: 6<sup>th</sup> November 2018**

## **Hampton Police Station: DVSA**

### **1.0 Purpose**

1.1 To seek approval to the grant of a lease of part of Hampton Police Station to the Driver and Vehicle Standards Agency.

### **2.0 Background**

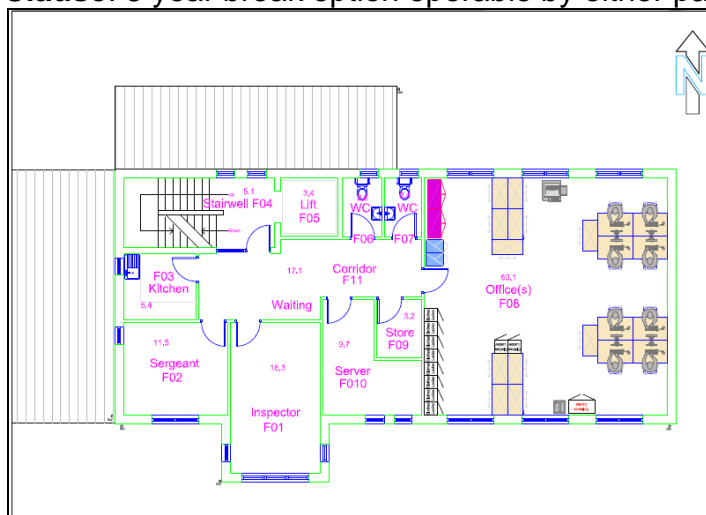
2.1 DVSA originally expressed interest in occupying space in Hampton Police Station in November 2016 when they were rationalising their own property portfolio.

2.2 Whilst Hampton PS was considered a viable option for their occupation we were unable to offer space at that time due to competing internal demands from change projects.

2.3 DVSA have recently contacted the OPCC office following concerns from their staff over moving to another site within the private rented sector. They consider Hampton PS to be their preferred site for relocation.

2.4 Initial discussions have taken place and DVSA are keen to proceed with a lease on the following main heads of terms:

- **Demise:** First floor office (approx. 70 sq m) with shared use of communal areas including kitchen/ rest room/ lift/ wcs and car park.
- **Term:** 10 years contracted out of the Landlord and Tenant Act 1954 Pt II.
- **Use:** Offices.
- **Rent:** £16,500 per annum (inclusive of all on costs).
- **Break Clause:** 5 year break option operable by either party.



- 2.5 All other heads of terms are to be agreed following a site visit scheduled for 13<sup>th</sup> November 2018.
- 2.6 Should DVSA wish to proceed following the site visit it is anticipated that early occupation will be required.

### **3.0 Summary**

- 3.1 This is an opportunity to generate income from an underutilised asset whilst supporting another public sector organisation.

### **4.0 Recommendation**

- 4.1 That ESG approve the grant of the lease for 10 years on the basis of the main terms outlined in 2 above with all other heads of terms to be signed off by the s151 Officer.

### **Bibliography**

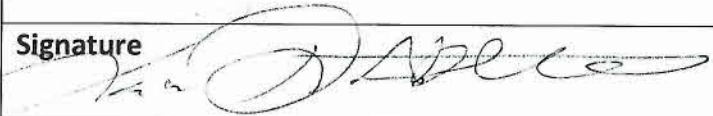
<b>Source Document(s)</b>	<b>Contact Officer</b>	<b>Location</b>
Estate Management – Property Files	Elly McKee(Estates Management Surveyor) or 01480 422423 (EM)	Cambridgeshire Constabulary

**CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2019-004**

<b>Subject</b>	<b>Policing precept of Council Tax and annual revenue budget 2019/20</b>
<b>Decision</b>	To issue precept and approval annual revenue budget for 2019/20
<b>Decision Summary</b>	<p>In accordance with paragraph 2 of Schedule 5 to the Police Reform and Social Responsibility Act 2011 (the “Act”), the Cambridgeshire Police and Crime Commissioner (the “Commissioner”) notified the Cambridgeshire Police and Crime Panel (the “Panel”) of the proposed policing element of the Council Tax for 2019/20 in a report to the Panel dated 30<sup>th</sup> January 2019.</p> <p>In the same report the Commissioner also notified the Panel of his proposed budget for 2019/20.</p> <p>The Commissioner’s report to the Panel proposed that the policing precept would be £23.94 which would increase the Band D Council Tax rate from £198.72 in 2018/19 to £222.66 in 2019/20.</p> <p>The Panel’s report dated 1<sup>st</sup> February 2019 agreed to endorse the precept proposed by the Commissioner.</p> <p>In accordance with paragraph 3 of Schedule 5 to the Act, the Commissioner gave his formal response to the Panel’s report in a letter to the Chair of the Panel dated 1<sup>st</sup> February 2019. The Commissioner published his response on his website.</p> <p>The Commissioner issued the precept for 2019/20 in accordance with paragraph 5 of Schedule 5 to the Act.</p> <p>The Commissioner approved the 2019/20 budget for policing in Cambridgeshire for £147.9 million.</p>



<b>Contact Officer</b>	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: <a href="mailto:dorothy.gregson@cambs.pnn.police.uk">dorothy.gregson@cambs.pnn.police.uk</a>
<b>Background Papers</b>	<p>'Precept Report 2019/20', Agenda Item 6.0, Cambridgeshire Police and Crime Panel, 30<sup>th</sup> January 2019</p> <p><a href="https://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=543&amp;MId=4212&amp;Ver=4">https://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=543&amp;MId=4212&amp;Ver=4</a></p> <p>'Recommendation following consideration of the report from the Police and Crime Commissioner on the precept 2019/20', Police and Crime Panel report, 1<sup>st</sup> February 2019</p> <p><a href="https://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=543&amp;MId=4212&amp;Ver=4">https://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=543&amp;MId=4212&amp;Ver=4</a></p> <p>Police and Crime Commissioner's formal response to Police and Crime Panel's report</p> <p><a href="http://www.cambridgeshire-pcc.gov.uk/work/decisions/">http://www.cambridgeshire-pcc.gov.uk/work/decisions/</a></p>

<b>Jason Ablewhite, Cambridgeshire Police and Crime Commissioner</b>	
I confirm that I have reached the above decision after consideration of the facts above.	
<b>Signature</b> 	<b>Date</b> 5-2-19



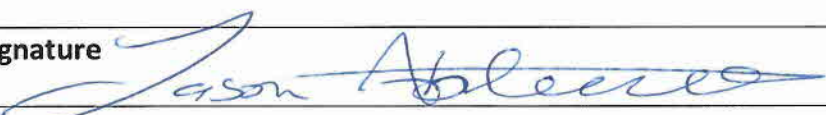
**CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2019-005**

<b>Subject</b>	<b>Land at Enterprise Way, Bretton, Peterborough</b>
<b>Decision</b>	To seek approval to the disposal of the freehold interest.
<b>Decision Summary</b>	<p>At the Cambridgeshire Police and Crime Commissioner’s Estates Sub Group meeting on the 24<sup>th</sup> January 2019 the group discussed and agreed to the proposal to dispose of the freehold interest of land at Enterprise Way, Bretton. The site comprises 3.24 acres of land located 2km to the north west of Peterborough city centre. The site was originally marketed July 2011 with very little interest.</p> <p>An offer for the freehold purchase of the site has been made and accepted which will realise a similar figure to the purchase price. This is an opportunity to generate significant receipt from an unconditional offer with ah 6 -8 week contract exchange.</p> <p>Approval was given to the disposal of the Freehold interest for a minimum price of £850,000 with all other agreed terms to be signed off by the s151 Officer and Police and Crime Commissioner</p>

<b>Contact Officer</b>	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: <a href="mailto:dorothy.gregson@cambs.pnn.police.uk">dorothy.gregson@cambs.pnn.police.uk</a>
<b>Background Paper</b>	Estates Sub Group meeting 24 <sup>th</sup> January 2019

**Jason Ablewhite, Cambridgeshire Police and Crime Commissioner**

I confirm that I have reached the above decision after consideration of the facts above.

**Signature**  **Date** 31-1-19.

**To: Estates Sub Group**

**From: Elly McKee: Estate Management Surveyor**

**Date: 24<sup>th</sup> January 2019**

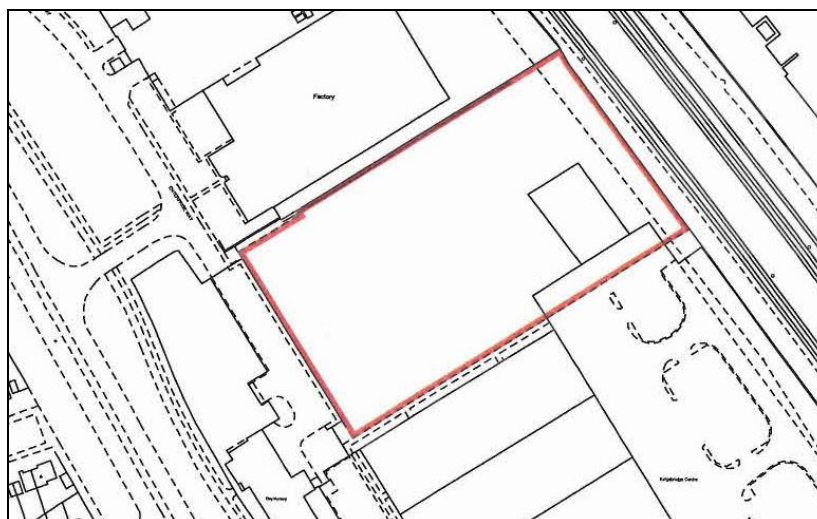
## **Land at Enterprise Way, Bretton, Peterborough**

### **1.0 Purpose**

1.1 To seek approval to the disposal of the freehold interest.

### **2.0 Background**

2.1 The site comprises 3.24 acres of land located some 2 km from the NW of Peterborough City Centre and in close proximity to the A47 Peterborough ring road.



2.2 The site is accessed via rights of access over adjoining land to both the front and rear of the site. Bretton Industrial Area consists of the usual business uses. The site comprises an undeveloped Greenfield site which was previously used as sports pitches.

2.3 The site was originally acquired in January 2006 for £850,000 (which devalues to £262,345 per acre).

2.4 The site was identified as a General Employment Area within the Local Plan and planning permission was originally acquired for use as a Police Investigation Centre (sui-generis) which did not proceed.

2.5 The site was marketed from July 2011 with very little interest. Offer of £500,000 received from Eagle Foods in May 2012 equating to £155,000 per acre. This offer was reflective of the market at the time where there was little demand for sites over 1 acre as speculative

development was rare due to oversupply and difficulty securing finance.

- 2.6 The Police Authority declined the offer wanting to await improvement in the market. Subsequently the Police and Crime Commissioner confirmed that the site value should be kept under review until such time the disposal of the freehold of the site could realise a similar figure to the purchase price.
- 2.7 A temporary (5 year) planning consent for use of the land as a lorry and trailer park was granted on 24 August 2017 when the leasing of the site was under consideration. This did not proceed as the temporary nature of the consent prevented reasonable pay back on expenditure required on initial capital works.
- 2.8 In 2016 the right of access to the front of the site was acknowledged (through our solicitors) by the adjoining owner despite him blocking the right of access with cars being sold from his adjoining business premises. It was considered appropriate to await further detail of the potential use of the site before physically claiming the right of access.

### 3.0 Current Position

- 3.1 An offer for the Freehold purchase of the site has been made on the following terms:
  - **Proposed Purchaser:** Commercial in confidence.
  - **Purchase Price:** £850,000 subject to contract **only**.
  - **Finance:** Cash purchase
  - **Planning:** Unconditional
  - **Programme:** Exchange contracts/complete within 4 to 6 weeks.
  - **Use:** Speculative development of small industrial units (proposed purchaser currently developing a similar scheme in Lincoln).
- 3.2 The proposed purchaser's solicitor has already carried out a thorough review of the title and planning history.
- 3.3 Julian Welch of Barker Storey Matthews has been providing 6 monthly reviews of this site in full knowledge that we will only be in a position to market the site when values reach the levels at which we acquired it. He advises that the market is healthy for freehold land with a distinct lack of supply. The subject site does, however, have its limitations with a slope to the railway line, access issues with the school using the road for parking and have erected entrance gates and the lack of services. In addition, it has a limited planning use (temporary 5 year consent for lorry storage) and any purchaser would need to take a view on achieving a better planning consent.

If the site was subject to full marketing there is a chance that £850,000 could be exceeded but the access would be a limiting factor.

#### **4.0 Summary**

- 4.1 This is an opportunity to generate a significant capital receipt from an unconditional offer with a 6-8 week contract exchange. Regular reviews have ensured the market has been tracked and that this is a fair and reasonable offer.
- 4.2 In the event that the sales does not proceed it is evidenced that a similar offer might be achievable following formal marketing. This would, however, take significantly longer and is likely to be subject to planning.

#### **5.0 Recommendation**

- 5.1 That ESG approve the disposal of the freehold interest in the site for a minimum price of £850,000 with all other agreed terms to be signed off by the s151 Officer and Police and Crime Commissioner.

#### **Bibliography**


<b>Source Document(s)</b>	<b>Contact Officer</b>	<b>Location</b>
Estate Management – Property Files	Elly McKee(Estates Management Surveyor) or 01480 422423 (EM)	Cambridgeshire Constabulary

<b>CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2019-006</b>	
<b>Subject</b>	<b>Option Agreement for Cambridgeshire Southern Police Station</b>
<b>Decision</b>	To seek approval to the signing of an Option Agreement to Purchase Land for the Cambridgeshire Southern Police Station
<b>Decision Summary</b>	<p>In March 2018 the Business Coordination Board (the “Board”) endorsed work to progress proposals to provide a new facility for a Cambridgeshire Southern Police Station. It was agreed that the way forward was to complete a Full Business Case and explore options to purchase land including resolving any planning and design issues as required. The proposed changes were shared with the public.</p> <p>The February 2019 Cambridge Southern Police Station Project Board meeting considered the emerging Full Business Case which included a site search rationale. This clearly identified a preferred area and highlighted limited site availability within the required location.</p> <p>Against this background an Option Agreement, which could enable the purchase of land, for the Cambridgeshire Southern Police Station has been agreed. The completion of the Option Agreement provides the ability for due diligence on the land to be progressed.</p> <p>Work continues to evaluate all other opportunities within the defined location in line with the emerging Full Business Case. This final Full Business Case will be reported to the Board following consideration by the Project Board.</p>

<b>Contact Officer</b>	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: <a href="mailto:dorothy.gregson@cambs.pnn.police.uk">dorothy.gregson@cambs.pnn.police.uk</a>
<b>Background Paper</b>	'Option Agreement for Cambridgeshire Southern Police Station, Agenda Item 11.0, Business Co-ordination Board, 28 <sup>th</sup> February 2019

**Jason Ablewhite, Cambridgeshire Police and Crime Commissioner**

I confirm that I have reached the above decision after consideration of the facts above.

<b>Signature</b>		<b>Date</b>	1-3-19.
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Creating a safer  
**Cambridgeshire**

**To:** Business Coordination Board

**From:** Chief Constable

**Date:** 28 February 2019

**OPTION AGREEMENT FOR CAMBRIDGESHIRE SOUTHERN POLICE STATION**

**1. Purpose**

1.1 The purpose of the report is provide the Business Co-ordination Board (the “Board”) with background to the Option Agreement for Cambridgeshire Southern Police Station.

**2. Recommendation**

2.1 The Board is recommended to note the report and that the Commissioner signs the Decision Notice.

**3. Background**

3.1 In March 2018 the Board endorsed work to progress proposals to provide a new facility for a Cambridgeshire Southern Police Station. The new building will replace the existing accommodation at Parkside, including custody. It will provide modern functional accommodation specifically designed to meet the current and changing requirements of policing and the Home Office Custody Design Guide.

3.2 A public contact point will continue to be provided in Cambridge City Centre.

3.3 The March 2018 Board also agreed that the way forward was to complete a Full Business Case and explore options to purchase land including resolving any planning and design issues as required. The proposals were shared with the public.

3.4 The February 2019 Cambridge Southern Police Station Project Board (the “Project Board”) meeting considered the emerging Full Business Case which included a site search rationale. This clearly identified a preferred area and highlighted limited site availability within the required location.

3.5 A link to the site search rationale can be found in the ‘Site Search Rationale for Cambridgeshire Southern Police Station’ (as given at Appendix 1) and includes:

- An analysis of arrest numbers and locations within Cambridgeshire
- Travel time and cell availability
- Future developments shown in the Cambridge Local Development Plan
- Site analysis matrix

3.6 Work continues to evaluate all other opportunities within the defined location in line with the emerging Full Business Case.

#### **4. The Option Agreement**

4.1 The following Heads of Terms have been incorporated into an Option Agreement which could enable the purchase of land within the preferred area:

- The option fee is £20,000
- The option period is 3 years
- The Police and Crime Commissioner is entitled to purchase up to 8 acres of land during the option period.
- The land is to be used for the construction of a Police Station or other building for use by the public sector.
- Access to the land is available during the option period to inspect and carry out surveys.

#### **5. Way Forward**

5.1 The completion of the Option Agreement provides the ability for due diligence on the land to be progressed.

5.2 The final Full Business Case will be reported to the Board following consideration by the Project Board.

#### **6. Recommendation**

6.1 The Board is recommended to note the report and that the Commissioner signs the Decision Notice.

**BIBLIOGRAPHY**

<b>Source Document</b>	'Site Search Rationale for Cambridgeshire Southern Police Station', Pick Everard, 18 <sup>th</sup> February 2019 – Appendix 1  Cambridgeshire Constabulary Estate Management – Project Files
<b>Contact Officers</b>	Colin Luscombe, Director of Estates and Elly McKee, Estate Management Surveyor, Cambridgeshire Constabulary



# PICK EVERARD



## Site Search Rationale

for

Cambridgeshire Southern Police Station

Cambridgeshire Police



Police and Crime Commissioner  
CAMBRIDGESHIRE AND PETERBOROUGH



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Cambridgeshire

### Document History

Issue	Date	Comment	Author	Chk'd
01	12.02.19	First issue	EKM	SCW
02	18.02.2019	Draft issue to Project Board	EKM	JLM



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- 1.1 Purpose of this document 1
  
- 2.0 Process..... 1**
- 2.1 Arrest hotspots 1
- 2.2 Travel time and available cells 1
- 2.3 Cambridge Local Development Plan 2
- 2.4 The site area 2
  
- 3.0 Site Analysis Matrix..... 2**
- 3.1 Stage 1 3
- 3.2 Stage 2 3
- 3.3 Stage 3 4
  
- 4.0 Summary ..... 4**

**Appendix A**  
Existing custody provision

**Appendix B**  
Site Search Map



## 1.0 Introduction

### 1.1 Purpose of this document

The aim of this document is explain the process behind the site selection for the new Cambridgeshire Southern Policing Station.

The Site Search Rational paper provides a clear description of the process adopted to find a suitable site for the relocation of Parkside Custody facility and supporting functions to a new site.

## 2.0 Process

### 2.1 Arrest hotspots

An analysis was undertaken of arrest numbers and locations within Cambridgeshire between October 2016 and October 2018 and the location of arrest was mapped.

Locations that had 25 or fewer arrests within the two-year period were not considered to be of high importance when choosing a new site, therefore, were not included on the map. Where arrest numbers were over 25 a colour coding system was used:

- Yellow: 25-50 arrests
- Orange: 51-100 arrests
- Red: 101+ arrests.

Due to arrest numbers being high in Cambridge City as a whole, the individual locations in the city were not mapped. The locations mapped are where detainees are most commonly brought to Parkside custody over Thorpe Wood or Kings Lynn.

### 2.2 Travel time and available cells

Although response time is of high importance, it is unlikely that officers will be responding from the custody facility. An officer will attend to a call whilst on patrol or from the location of a previous call.

From the moment of arrest the detainee can only be held for 24 hours before they need to be charged or released. To enable the investigation team as much time as possible with the detainee it is imperative that no time is wasted on the journey to custody.

Another key aspect that highlights the importance of minimal travel times is the safety of officers and detainees whilst in transit. Extended travel time and distance increases risk of potential harm during transfer from point of arrest to point of detention. This risk needs to be kept to a minimum. Therefore, travel time in this situation is from the place of arrest to custody, rather than response time from custody.

The designated search area for the new site ensured that travel time from point of arrest to custody would be within the 30 minutes transfer time.

#### 2.2.1 Existing custody

Custody in Cambridgeshire is covered by Thorpe Wood, Kings Lynn and Parkside with two contingency suites; March and Huntingdon, as shown in Appendix A, for known busy periods or planned maintenance.

Thorpe Wood and Kings Lynn had their travel times mapped to display the area within a 30 minute travel zone.

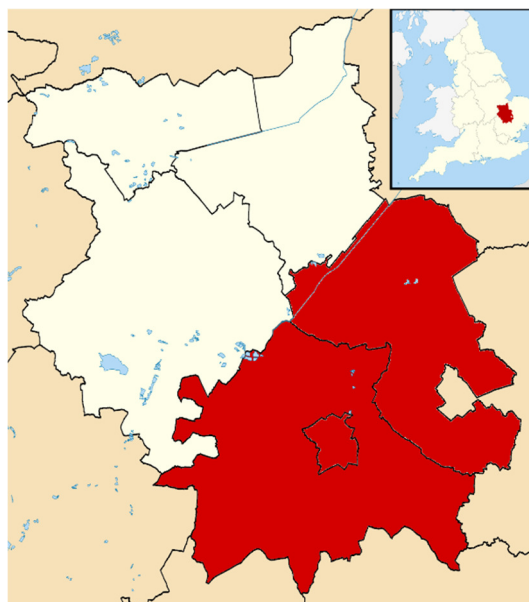
The area of site search was further mapped by identifying the locations of the County not within the Thorpe Wood/Kings Lynn 30 minute zone. This resulted in the triangular zone of search, which would provide a location for any new custody facility, that would provide optimal regional coverage.

### 2.3 Cambridge Local Development Plan

Cambridgeshire is divided into local authorities, there are five district councils; Cambridge City Council, South Cambridgeshire District Council, East Cambridgeshire District Council, Huntingdonshire District Council and Fenland Council, and Peterborough acts as a separate unitary authority.

The Cambridgeshire Southern Police Station is to primarily serve Cambridge City, South Cambridgeshire and East Cambridgeshire (highlighted red). Due to the highest demand being in Cambridge City and south Cambridgeshire area these Local Plans were evaluated. The Local Plans in place for Cambridge City Council and South Cambridgeshire District Council advises on the Councils vision, policies and proposals for the future development and land use within their borders to 2031. Between the two Local Plans there were 5 housing developments of interest to the project;

- Clay Farm- 2,250 dwellings,
- Cambourne- 2,350 dwellings,
- Bourn Airfield- 3,500 dwellings,
- Waterbeach- 9,000 dwellings, and,
- Northstowe- 10,000 dwellings.



Cambridgeshire district council's division

### 2.4 The site area

The sites of future housing developments were taken into consideration, as an increase in housing and therefore population, is predicted to increase police demand.

The search area [Appendix B] of the site sits on the north border of Cambridge city within a road network comprising of A and M classified roads. This area is desired as it increases accessibility to the custody throughout the county, meeting operational needs.

The following factors: arrest hotspots, travel time, future developments, and increased demand, are all linked in the search for a new site and shown within the green shaded triangular area.

## 3.0 Site Analysis Matrix

The planning consultant and land agent were provided with the search area and requested to find appropriate sites for the new police station. The site analysis matrix will act as a filter system to dismiss unsuitable sites that do not meet Cambridgeshire Constabulary's operational needs as set out in their aims and objectives for the project. The site analysis consists of three stages;

- **Stage I** - Initial site assessment; The desired outcome of stage I is to reduce the number of sites that are too remote with poor access and will result in longer travel times.

- **Stage 2** - Detailed site assessment; Stage 2 goes into depth and has more specific criteria. This stage focuses on excluding sites that could result in avoidable costs to the project, whilst taking into consideration staff and public. The scoring system allows for fair and transparent site comparison aligned to the clients aims and objectives.
- **Stage 3** - Due diligence; Stage 3 is a detailed due diligence of a minimum 3 sites that meet the client's operational needs.

Each stage is detailed below:

### 3.1 Stage 1

- **Planning;** The planning criteria looks at the sites designated use to ensure a smooth planning application process. Ideally the site would be designated for C2A (Secure Residential Institution) usage/development in the Local Plan, in the case of limited or no C2A sites, the next best classification is a B2 (general industrial) site. However, due to an operational requirement to be within the search area it encompasses a range of sites including areas of Greenbelt.
- **Location and infrastructure;** as mentioned previously, travel times need to be minimal for the safety of the officers and the detainee. This means the site will require access to main roads which should in turn allow coverage to a large percentage of arrest hotspots. This criterion aims to eliminate sites that are too remote or only have access to limited routes covering Cambridgeshire.

### 3.2 Stage 2

- **Legal;** Covenants on the land were checked to ensure that there are no restrictions on the land, such as an easement, and if there are that they are manageable, and will not hinder the development of the project.
- **Planning;** the planning section is used to disregard sites with heavy restrictions such as Tree Preservation Orders (TPOs), listed buildings and conservation areas, which would impact on design proposals.
- **Size, shape and massing;** Size, shape and massing are covered to reduce the chance of a site that is undevelopable being chosen. It aims to find a site suitable for a 2-storey police station that makes best use of land but has provision for future expansion.
- **Land;** The criteria under land has been designed to avoid sites that could have an unnecessary negative impact upon the project, such as existing use, archaeological issues, flood risk, ecology issues, and services, can result in excessive costs and delays to the project.
- **Location and infrastructure;** The final section in stage 2 concentrates on the proximity of the site to other neighbours and the ease of access to public transport. The aim is to find a site that is separate from sensitive neighbours but can provide convenient access points for police vehicles and to an environment that allows staff and released detainees access to public transport and amenities. This can achieve cost savings as Cambridgeshire Police may not need to provide some on site staff facilities, if these are readily available in the locality.

### 3.3 Stage 3

This stage will concentrate on a minimum of 3 specific sites to evaluate whether the site can meet the clients needs within the budget and time frame. It may preferable to visit these sites, to assess and compare before making a final site choice.

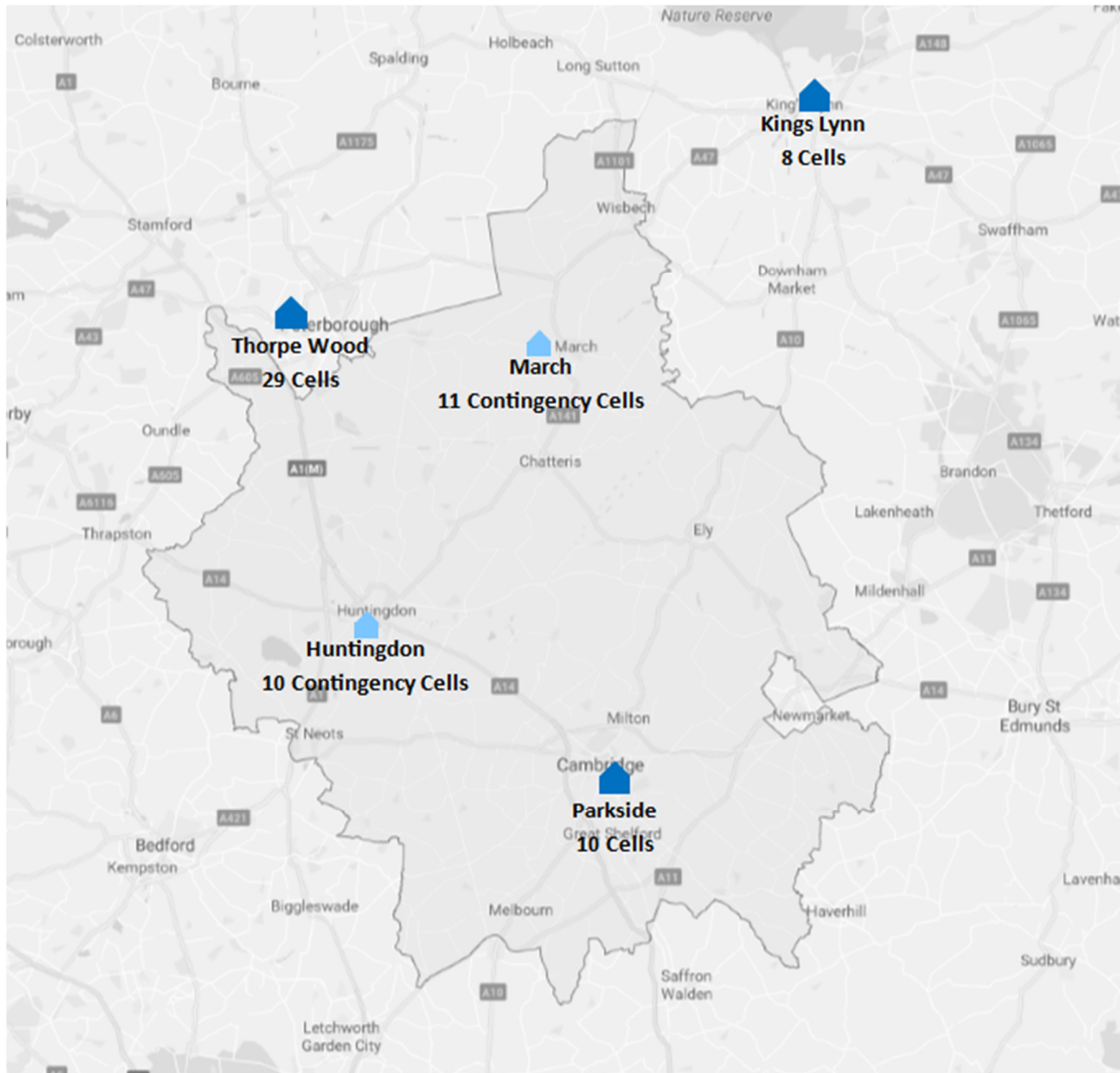
### 4.0 Summary

This approach has been adopted to support any potential planning challenges and to ensure that there is complete transparency regarding the spending of public monies.



# Appendix A

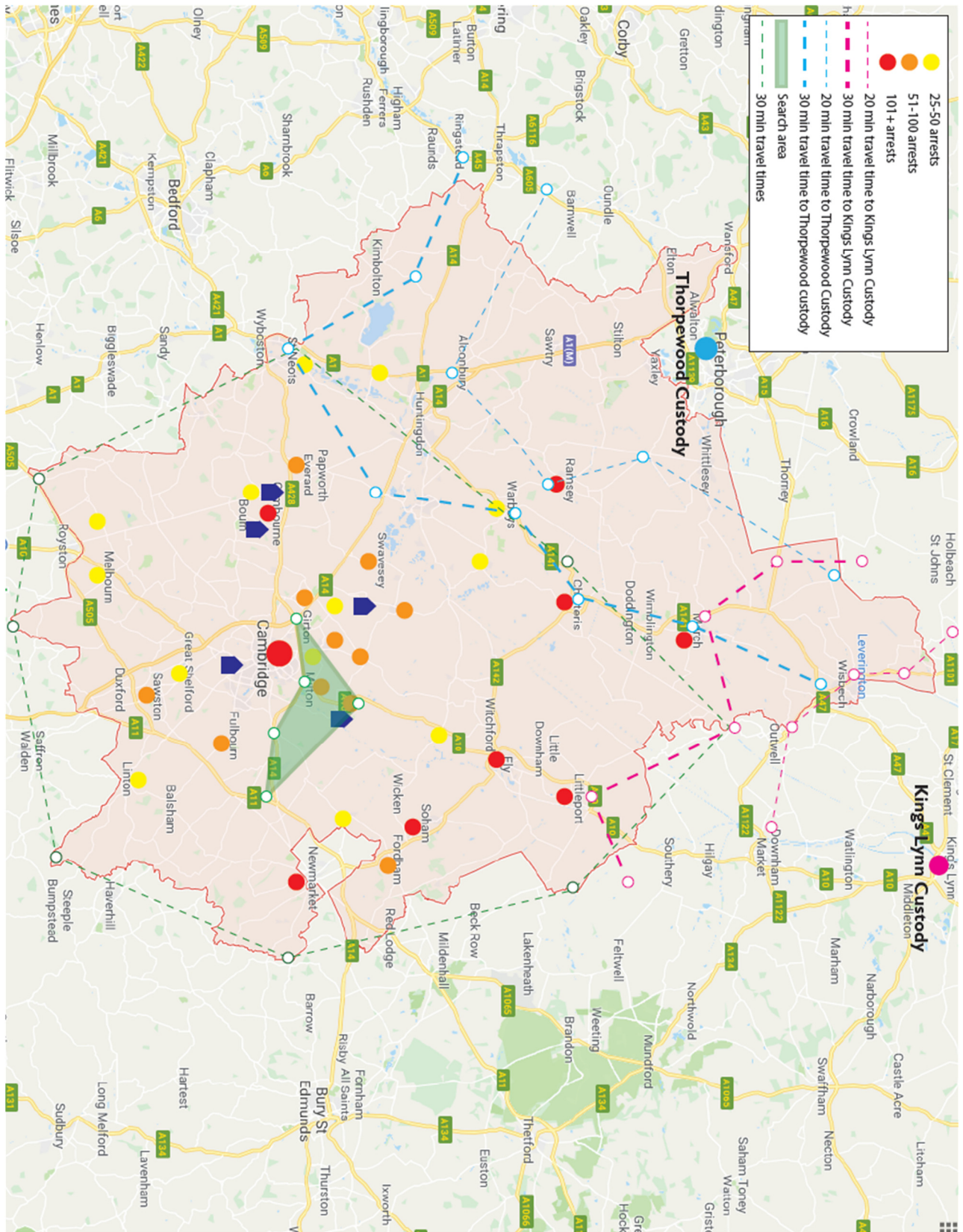
## Existing custody provision





# Appendix B

## Site Search Map



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Areas where decisions are likely to be considered

Appendix 3

	Current Background reports	Anticipated timescale/date
<b>ANNUAL REPORT</b>		
To approve the Annual Report to reflect the Commissioner's work for the period between April 2018 to March 2019		Decision to publish after June 2019 Police and Crime Panel meeting.
<b>APPOINTMENTS</b>		
To appoint and maintain a list of Independent Members and Legally Qualified Chairs for Police Misconduct Panels.		Appointment of Legally Qualified Chairs by 31 <sup>st</sup> December 2019.
<b>BUDGET AND PRECEPT</b>		
Amendment to vary Police and Crime Plan Appendix showing Medium Term Financial Plan.	<p>Reports through to Business Co-ordination Board and Police and Crime Panel from November 2018 onwards.</p> <p><b><u>Business Co-ordination Reports:</u></b></p> <ul style="list-style-type: none"> <li>• 'Medium Term Financial Strategy 2019/20 to 2022/23', Agenda Item 6.0, 1<sup>st</sup> November 2018; 14<sup>th</sup> November 2018, Agenda Item 4.0, 24<sup>th</sup> January 2019</li> </ul> <p><a href="http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board/2018-2/bcb-1st-november-2018/">http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board/2018-2/bcb-1st-november-2018/</a></p> <p><b><u>Police and Crime Panel Report:</u></b></p> <ul style="list-style-type: none"> <li>• 'Medium Term Financial Strategy 2019/20 to 2022/23', Agenda Item 7.0, 14<sup>th</sup> November 2018; Agenda Item 6.0, 30<sup>th</sup> January 2019</li> <li>• 'Precept Report 2019/20', 30<sup>th</sup> January 2019</li> </ul> <p><a href="https://democracy.peterborough.gov.uk/ieListMeetings.aspx?CId=543&amp;Year=0">https://democracy.peterborough.gov.uk/ieListMeetings.aspx?CId=543&amp;Year=0</a></p>	To be submitted to June 2019 Police and Crime Panel meeting following actual outturn for 2018/19.

	Current Background reports	Anticipated timescale/date
<b>COLLABORATION</b>		
To sign Section 22A Agreements under the Police Act 1996 (as amended) as required for individual collaborated business areas across Bedfordshire, Cambridgeshire, Hertfordshire, Norfolk, Suffolk, Essex and Kent and for national collaborations.	<p><b>Business Co-ordination Board Reports:</b></p> <ul style="list-style-type: none"> <li>• '7F Strategic Collaboration Programme Report', Agenda Item 9.0, 21<sup>st</sup> September 2017</li> <li>• 'Collaboration Update – Bedfordshire Police, Cambridgeshire Constabulary and Hertfordshire Constabulary', Agenda Item 7.0, 12<sup>th</sup> December 2017</li> <li>• 'Summary BCH Collaboration Report', Agenda Item 11.0, 19<sup>th</sup> July 2018</li> </ul> <p><a href="http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board">http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board</a></p>	Decisions driven by individual collaboration project timescales. Decision Notices and related reports published on Commissioner's website and sent to Police and Crime Panel.
<b>CAMBRIDGESHIRE SOUTHERN POLICE STATION – <i>previously referred to as Parkside Custody Replacement Project</i></b>		
Approval on individual decisions as required as part of project.	<p><b>Business Co-ordination Board Report:</b></p> <ul style="list-style-type: none"> <li>• 'Launch of Custody Project', Agenda Item 12.0, 11<sup>th</sup> August 2016</li> <li>• 'Summary of the draft proposal for the Southern Policing Hub', Agenda Item 12.0, 1<sup>st</sup> March 2018</li> <li>• 'Option Agreement for Cambridgeshire Southern Police Station', Agenda Item 11.0, 28<sup>th</sup> February 2019</li> </ul> <p><a href="http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board/2019-2/bcb-28th-february-2019/">http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board/2019-2/bcb-28th-february-2019/</a></p> <p><b>Police and Crime Panel Report:</b></p> <ul style="list-style-type: none"> <li>• 'Police and Crime Commissioner's Strategic Estates Update', Police and Crime Panel, 14<sup>th</sup> June 2017</li> </ul> <p><a href="http://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=543&amp;MId=3924&amp;Ver=4">http://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=543&amp;MId=3924&amp;Ver=4</a></p>	Driven by project timescales. Option Agreement provides the ability for due diligence on the land to be progressed.

	Current Background reports	Anticipated timescale/date
<b>DEVOLUTION</b>		
Approval on individual decisions as required as part of the process of realising the benefits of any new Combined Authority devolution arrangements	<p><b><u>Business Co-ordination Board Report:</u></b></p> <ul style="list-style-type: none"> <li>• 'Devolution Update', Agenda Item 5.0, 6<sup>th</sup> February 2017</li> </ul> <p><a href="http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2017/02/17-02-06-BCB-Agenda-Item-5.0-Devolution-update.pdf">http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2017/02/17-02-06-BCB-Agenda-Item-5.0-Devolution-update.pdf</a></p>	Driven by Combined Authority decision making and legislative process
<b>ESTATES</b>		
	<p><b><u>Business Co-ordination Board Reports:</u></b></p> <ul style="list-style-type: none"> <li>• 'Estates Plan', Agenda Item 14.0, 16<sup>th</sup> December 2016</li> <li>• 'Estates Update', Agenda Item 8.1, 14<sup>th</sup> March 2017</li> </ul> <p><a href="http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board/">http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board/</a></p> <p><b><u>Police and Crime Panel Reports:</u></b></p> <ul style="list-style-type: none"> <li>• 'Police and Crime Commissioner's Strategic Estates Update', Agenda Item 7.0, 15<sup>th</sup> March 2017</li> <li>• 'Police and Crime Commissioner's Strategic Estates Update', 14<sup>th</sup> June 2017</li> </ul> <p><a href="http://democracy.peterborough.gov.uk/ieListMeetings.aspx?CId=543&amp;Year=0">http://democracy.peterborough.gov.uk/ieListMeetings.aspx?CId=543&amp;Year=0</a></p>	Decisions as required in line with Estates Strategy and as indicated in 'Police and Crime Commissioner's Strategic Estates Update', report to Police and Crime Panel, 14 <sup>th</sup> June 2017. Detailed reports will be prepared as individual assets are considered. Decision Notices and related reports published on Commissioner's website and sent to Police and Crime Panel.

	Current Background reports	Anticipated timescale/date
<b>EXTERNAL FUNDING OPPORTUNITIES</b>		
Approve decisions as required relating to external funding opportunities to support initiatives to transform policing, collaborative working, prevent crime, and protect vulnerable people, such as the National Transformation Fund, Innovation Funding.		Timescales for decisions are driven by Government bidding process.
<b>FIRE GOVERNANCE PROPOSALS (listed previously in Decisions Report under 'Policing and Crime Act 2017 Opportunities')</b>		
Approval of individual decisions as required as part of the process of realising the opportunities from the Policing and Crime Act 2017 regarding emergency services collaboration including fire governance proposals.	<p><b>Business Co-ordination Board Reports:</b></p> <ul style="list-style-type: none"> <li>• 'Realising the Opportunities From The Policing and Crime Bill', Agenda Item 5.0, 21st September 2016; Agenda Item 6.0, 17<sup>th</sup> January 2017</li> <li>• 'Consultation on Local Business Case for Fire and Rescue Governance options', Agenda Item 8.0, 22<sup>nd</sup> June 2017; Agenda Item 5.0, 21<sup>st</sup> September 2017</li> <li>• 'Fire Governance Update', Agenda Item 9.0, 12<sup>th</sup> December 2017; Agenda Item 7.0, 12<sup>th</sup> April 2018; Agenda Item 10.0, 10<sup>th</sup> May 2018; Agenda Item 9.0, 19<sup>th</sup> July 2018, 1<sup>st</sup> November 2018.</li> </ul> <p><a href="http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board/">http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board/</a></p>	Driven by legal process and legislative timescales.

	Current Background reports	Anticipated timescale/date
<b>FIRE GOVERNANCE PROPOSALS cont'd</b>		
	<p><b><u>Police and Crime Panel Reports:</u></b></p> <ul style="list-style-type: none"> <li>• 'Realising the Opportunities from the Policing and Crime Bill', Agenda Item 8.0, 9<sup>th</sup> November 2017; Agenda Item 7.0, 1<sup>st</sup> February 2017</li> <li>• Fire and Rescue Governance – Local Business Case', Agenda Item 7.0, 6<sup>th</sup> September 2017</li> <li>• 'Fire and Rescue Governance – Update', Agenda Item 6.0, 15<sup>th</sup> November 2017; 31<sup>st</sup> January 2018, 14<sup>th</sup> March 2018, 30<sup>th</sup> July 2018, 12<sup>th</sup> September 2018, 14<sup>th</sup> November 2018</li> </ul> <p><a href="http://democracy.peterborough.gov.uk/ieListMeetings.aspx?CId=543&amp;Year=0">http://democracy.peterborough.gov.uk/ieListMeetings.aspx?CId=543&amp;Year=0</a></p>	

	Current Background reports	Anticipated timescale/date
<b>GRANT FUNDING</b>		
<p>Police and Crime Commissioner crime and disorder reduction, grant to any person will secure, or contribute to securing, crime and disorder reduction in the body's area.</p> <p>Police and Crime Plan sets the context within which crime and disorder grants will be made</p>	<p><b><u>Business Co-ordination Board Reports:</u></b></p> <ul style="list-style-type: none"> <li>• 'Transforming the delivery of Community Safety', Agenda Item 6.0, 13<sup>th</sup> September 2018</li> <li>• 'Medium Term Financial Strategy 2019/20 to 2022/23', Agenda Item 6.0, 1<sup>st</sup> November 2018; 14<sup>th</sup> November 2018, Agenda Item 4.0, 24<sup>th</sup> January 2019</li> <li>• 'Approach to Crime and Disorder Reduction Grants'. Agenda Item 9.0 &amp; 'Supporting victims of crime in Cambridgeshire', Agenda Item 10.0, 28<sup>th</sup> February 2019</li> </ul> <p><a href="http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board/">http://www.cambridgeshire-pcc.gov.uk/work/business-coordination-board/</a></p> <p><b><u>Police and Crime Panel Reports:</u></b></p> <ul style="list-style-type: none"> <li>• 'Monitoring delivery of the Police and Crime Commissioner's Police and Crime Plan – Victims' &amp; 'Offenders', Agenda Items 8.0 &amp; 9.0, 19<sup>th</sup> July 2018</li> <li>• 'Medium Term Financial Strategy 2019/20 to 2022/23', Agenda Item 7.0, 14<sup>th</sup> November 2018</li> <li>• 'Precept Report 2019/20', 30<sup>th</sup> January 2019; Agenda Item 6.0, 30<sup>th</sup> January 2019</li> </ul> <p><a href="http://democracy.peterborough.gov.uk/ieListMeetings.aspx?CId=543&amp;Year=0">http://democracy.peterborough.gov.uk/ieListMeetings.aspx?CId=543&amp;Year=0</a></p>	<p>Throughout the year as required.</p>



	Current Background reports	Anticipated timescale/date
<b>POLICING AND CRIME ACT 2017 OPPORTUNITIES</b>		
Approval of individual decisions as required as part of the process of realising the opportunities from the Policing and Crime Act including collaboration and complaints reform.	<p><b><u>Business Co-ordination Board Report:</u></b></p> <ul style="list-style-type: none"> <li>• ‘Complaints – Policy Review and Reforms Update’, Agenda Item 10.0, 12<sup>th</sup> December 2017</li> </ul> <p><a href="http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2017/12/17-12-12-BCB-Agenda-Item-10.0-Complaints-Policy-Review-and-Reforms-Update.pdf">http://www.cambridgeshire-pcc.gov.uk/wp-content/uploads/2017/12/17-12-12-BCB-Agenda-Item-10.0-Complaints-Policy-Review-and-Reforms-Update.pdf</a></p> <ul style="list-style-type: none"> <li>• ‘Professional Standards and Complaints Handling – April 2017 to March 2018, 13<sup>th</sup> September 2018</li> </ul> <p><a href="http://www.cambridgeshire-pcc.gov.uk/bcb-13th-september-2018/">http://www.cambridgeshire-pcc.gov.uk/bcb-13th-september-2018/</a></p> <p><b><u>Police and Crime Panel Report:</u></b></p> <p>‘Complaints reform – Police and Crime Commissioner’s role’, 14<sup>th</sup> November 2018</p> <p><a href="http://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=543&amp;MId=4211&amp;Ver=4">http://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=543&amp;MId=4211&amp;Ver=4</a></p>	Complaint reforms subject to legislative timescales but now likely to be in spring/summer 2019.

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**POLICE AND CRIME COMMISSIONERS – ESTATES  
 UPDATE SINCE LAST POLICE AND CRIME PANEL IN JANUARY 2019 AND LIKELY FORTHCOMING DECISIONS**

**APPENDIX 4**

**ASSETS SURPLUS TO OPERATIONAL REQUIREMENTS**

Tenure	Floor Area m <sup>2</sup>	Facilities	Current Use	Current Situation/Update	Timescales/Update
<b>Chord Park Unit C, London Road, Godmanchester PE29 2BQ</b>					
Freehold	375	Offices	None - vacant	On the market to lease only.	The market for office accommodation in Huntingdon is still slow with no offers to be reported.

**ASSETS SUBJECT TO OPTIONS ANALYSIS/COLLABORATION – UPDATE SINCE LAST POLICE AND CRIME PANEL IN JANUARY 2019**

Tenure	Floor Area m <sup>2</sup>	Facilities	Current Use	Issues/Options	Timescale/Update
<b>Copse Court, Thorpe Wood, Peterborough PE3 6SF</b>					
Freehold	3,079	Offices	Operational	Planning application submitted for additional car parking to support the adjacent Police Station. If acceptable income opportunities or sale to be considered. Planning permission received in July 2017 for additional car parking. The Police Service Centre was relocated in April 2018 creating surplus capacity at Copse Ct. Options have been considered and a part letting is preferred.	No partner interest generated and informal marketing has commenced. Remaining occupiers have been relocated to the ground floor to allow formal marketing of vacated space.
<b>Monks Wood Training Centre, Huntingdon PE28 2LS</b>					
Freehold	3,825	Training Centre	Operational	Development of surplus space for Fire & Rescue training. Options being considered.	Positive planning advice has been obtained and a formal planning application was submitted in November 2018.

Tenure	Floor Area m <sup>2</sup>	Facilities	Current Use	Issues/Options	Timescale/Update
<b>St Neots Police Station, Dovehouse Close, St Neots PE19 1DS</b>					
Freehold	503	Offices	Operational	Subject to discussions on shared use and redevelopment with Fire & Rescue. Following outcome of Constabulary's Local Policing Review and planning pre-app enquiries an extension to the Fire Station is being explored which could be self-funded from the disposal of the Police Station once surplus.	Initial plans and budget estimates have been prepared. Submission of planning application imminent.
<b>Wisbech Police Station, Nene Parade, Wisbech PE13 3BT</b>					
Leasehold	1,112	Enquiry Office, Offices	Operational	<p>A planning application has been submitted on the Fire Station for a combined 'blue light' station (Fire, Ambulance &amp; Police).</p> <p>Planning Permission was obtained on 7<sup>th</sup> August 2018. Revised costs have been obtained and were discussed at the January 2019 Estates Sub-Group. It was concluded that the planned extension has become unaffordable, due to technical problems, and that the scope has also changed requiring further space.</p>	Consequently the Police will remain in the current location sharing with Norfolk Police and some refurbishments will be undertaken.

**ASSET PROPOSALS\* – UPDATE SINCE LAST POLICE AND CRIME PANEL IN JANUARY 2019**

*\* Those proposals which are in the public domain. Some details maybe commercially in confidence.*

<b>Current Situation</b>	<b>Timescale/Update</b>
<b>Southern Police Station</b>	
An option agreement was completed on 1 <sup>st</sup> March 2019 to permit site due diligence and explore planning issues for a new Southern Police Station. Public consultation to be undertaken ahead of submission of planning application in	To be driven by project timescales.



**CAMBRIDGESHIRE POLICE AND CRIME PANEL  
DRAFT AGENDA FORWARD PLAN 2019-2020**

DATE OF MEETING	TITLE/PURPOSE	OFFICER
<b>WEDNESDAY 20 MARCH 2019, 2:30PM Huntingdon District Council Civic Room 1B</b>	<b>Public Questions/Statements</b>	
	<b>Review of Complaints</b> To update the Cambridgeshire Police and Crime Panel on complaints received against the Commissioner or his Deputy.	Peterborough City Council, Secretariat
	<b>THEME REPORT – Transformation</b> The Panel to review Transformation to include collaboration, restructuring and estates.	Police and Crime Commissioner’s Office
	<b>Police and Crime Plan Variation</b> The Panel to review the variation to the Forewords of the Plan	Police and Crime Commissioner’s Office
	<b>Decisions by the Cambridgeshire Police and Crime Commissioner</b> The Panel to review or scrutinise decisions taken by the Police and Crime Commissioner (“the Commissioner”) under Section 28 of the Police Reform and Social Responsibility Act 2011 (“the Act”).	Police and Crime Commissioner’s Office



DATE OF MEETING	TITLE/PURPOSE	OFFICER
	<b>Meeting Dates and Agenda Plan 2019/2020</b> Panel to note the dates of future meetings and to consider any items for future meetings which may have been highlighted during the meeting.	Peterborough City Council, Secretariat
DATE OF MEETING	TITLE/PURPOSE	OFFICER
<b>TBC - JUNE 2019</b> <b>PRIVATE BRIEFING AND TRAINING SESSION</b> David Seaman Suite, 9:30am ABAX Stadium, Peterborough	<b>OPCC</b> <ul style="list-style-type: none"> <li>- Summary of Roles, responsibilities etc</li> <li>- Presentation/</li> <li>-</li> </ul> <b>Frontline Consulting Seminar delivering training:</b> <ul style="list-style-type: none"> <li>• Refresh scrutiny</li> <li>• Fire Governance</li> </ul>	
<b>WEDNESDAY 26 JUNE 2019, 2:00PM</b> <b>ANNUAL MEETING,</b> Hunts District Council Huntingdon	Election of Chairman	
	Election of Vice Chairman	
	Public Questions/Statements	





DATE OF MEETING	TITLE/PURPOSE	OFFICER
	<p><b>Police and Crime Commissioner’s Annual Report 2018/2019</b>            The Panel to review the Police and Crime Commissioners Annual Report as required by Section 28 (4) of the Police Reform and Social Responsibility Act 2011 (“the Act”) including:</p> <ul style="list-style-type: none"> <li>- Performance Monitoring</li> <li>- Full-year accounts (original budget v actuals)</li> </ul>	Police and Crime Commissioners Office
	<p><b>Police and Crime Plan Variation</b>            The Panel to review the variation to the Plan – Medium Term Financial Planning</p>	Police and Crime Commissioner’s Office
	<p><b>Decisions by the Cambridgeshire Police and Crime Commissioner</b>            The Panel to review or scrutinise decisions taken by the Police and Crime Commissioner (“the Commissioner”) under Section 28 of the Police Reform and Social Responsibility Act 2011 (“the Act”)</p>	Police and Crime Commissioners Office
	<p><b>Cambridgeshire Police and Crime Panel Annual Report 2018-2019</b>            The Panel to consider the draft annual report of the work of the Cambridgeshire Police and Crime Panel during the last twelve months.</p>	Peterborough City Council, Secretariat



DATE OF MEETING	TITLE/PURPOSE	OFFICER
	<b>Cambridgeshire Police and Crime Panel Administration Costs and Member Expenses</b>	Peterborough City Council, Secretariat
	<b>Rules of Procedure</b>	Peterborough City Council, Secretariat
	<b>Review of Complaints</b> To update the Cambridgeshire Police and Crime Panel on complaints received against the Commissioner or his Deputy.	Peterborough City Council, Secretariat
	<b>Meeting Dates and Agenda Plan 2019/2020</b> Panel to note the dates of future meetings and to consider any items for future meetings which may have been highlighted during the meeting.	Peterborough City Council, Secretariat
<b>WEDNESDAY 11 SEPTEMBER 2019, 2PM</b> <b>Huntingdon District Council Civic Room 1B</b>	<b>Public Questions/Statements</b>	
	<b>Review of Complaints</b> To update the Cambridgeshire Police and Crime Panel on complaints received against the Commissioner or his Deputy.	Peterborough City Council, Secretariat
	<b>THEME – VICTIMS / OFFENDERS</b>	Police and Crime Commissioner's Office



DATE OF MEETING	TITLE/PURPOSE	OFFICER
	Scope to be identified via presentation/information session held on 28 June 2018.	
	<p><b>Performance Monitoring Update</b></p> <p>The Panel to be updated on the performance monitoring showing any areas of concern or exception performance.</p>	Police and Crime Commissioner's Office
	<p><b>Budget Update/Forecast</b></p>	Police and Crime Commissioner's Office
	<p><b>Fire Governance Update</b></p> <p>The Panel to be informed of the progress/changes made with regard to the Fire Governance process.</p>	Police and Crime Commissioner's Office
	<p><b>Decisions by the Cambridgeshire Police and Crime Commissioner</b></p> <p>The Panel to review or scrutinise decisions taken by the Police and Crime Commissioner ("the Commissioner") under Section 28 of the Police Reform and Social Responsibility Act 2011 ("the Act").</p>	Police and Crime Commissioner's Office
	<p><b>Meeting Dates and Agenda Plan 2019/2020</b></p>	Peterborough City Council, Secretariat



DATE OF MEETING	TITLE/PURPOSE	OFFICER
	Panel to note the dates of future meetings and to consider any items for future meetings which may have been highlighted during the meeting.	
<b>WEDNESDAY 9 OCTOBER 2019, 2PM</b> <b>Huntingdon District Council</b> <b>Civic Room 1B</b>	<b>Public Questions/Statements</b>	
	<b>Review of Complaints</b> To update the Cambridgeshire Police and Crime Panel on complaints received against the Commissioner or his Deputy.	Peterborough City Council, Secretariat
	<b>THEME – FIRE GOVERNANCE TRANSITION</b>	Police and Crime Commissioner’s Office
	<b>Performance Monitoring Update</b> The Panel to be updated on the performance monitoring showing any areas of concern or exception performance.	Police and Crime Commissioner’s Office
	<b>Decisions by the Cambridgeshire Police and Crime Commissioner</b> The Panel to review or scrutinise decisions taken by the Police and Crime Commissioner (“the Commissioner”) under Section 28 of the Police Reform and Social Responsibility Act 2011 (“the Act”).	Police and Crime Commissioner’s Office



DATE OF MEETING	TITLE/PURPOSE	OFFICER
	<p><b>Meeting Dates and Agenda Plan 2019/2020</b></p> <p>Panel to note the dates of future meetings and to consider any items for future meetings which may have been highlighted during the meeting.</p>	Peterborough City Council, Secretariat

Updated: March 2019

Future dates:

- 13 November 2019 – Communities
- 29 January 2020 – Budget/Precept
- 19 February 2020 (if needed - Precept)
- 25 March 2020 - Transformation
- 1 July 2020 – Annual Meeting
- Early September 2020 - Victims/Offenders
- Mid October 2020 – Fire Governance
- Late November 2020 – Communities

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